

Town of Tappahannock

Fiscal Year 2025-2026 Budget



Prepared by Tappahannock Town Hall Staff

TAPPAHANNOCK FY26 BUDGET

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Town Manager

Eric Pollitt

Town Treasurer

Faye D. Johnson

Town Clerk

Patsy Scates

Chief of Police

James G. Ashworth Jr.

Town Attorney

Diane M. Lank

Mayor

Roy M. Gladding

Town Council

Troy L. Balderson

Katherine B. Carlton

A. Fleet Dillard III

Kenneth A. Gillis

Carolyn Barrett

Anita Latane

TOWN OF TAPPAHANNOCK

P. O. Box 266

Tappahannock, Virginia 22560

(804) 443-3336 Fax (804) 443-1051

www.tappahannock-va.gov

Mayor's Message

The name "Rappahannock" literally means "rise and fall of water." Thus, the name "Tappahannock" means "on the rise and fall of the waters" or in a more relevant present-day paraphrase, "town at the edge of where the water ebbs and flows". The river was then as now the center of commerce, culture, transportation, and communication between the various tribes, in addition to being an abundant source of food. We can only imagine the pristine beauty, clear waters and wild beauty that Captain Smith found on his voyage up the Rappahannock.

The Town of Tappahannock has several projects underway. The Hoskins Creek Project officially began in October 2024, focusing on restoring and stabilizing the shoreline, enhancing the natural landscape, and protecting the community's waterways. This vital initiative will also include the construction of an entrance road, followed by the development of docks, a fuel station, and a restaurant with lodging. Phase 1 is currently underway, marking the beginning of efforts to preserve and improve the environmental health of Hoskins Creek for future generations. In partnership with Pack Brothers Hospitality, the Pack Brothers will manage and operate a future restaurant along with four lodging units planned above the restaurant and new boating facilities, further enriching the area as a prime waterfront destination. Hoskins Creek Park is expected to be completed by late 2026, with road access in 2025 and docks, a fuel station, restaurant, and lodging by 2026.

Phase 1 of Central Park was successfully completed in August 2024. The park features new pickleball and tennis courts, a playground, and a splash pad. Phase 2 of the Tappahannock Central Park project is expected to begin in the summer of 2025, with plans to include the addition of public restrooms and the development of an entertainment area for community events. These new features will enhance the visitor experience, providing essential amenities and spaces for recreational and cultural activities.

In addition to the parks, the Town of Tappahannock also acquired \$261,300 in grant funding for our future industrial park located at 540 Airport Road. This property was utilized as a former Federal Airport that was decommissioned in 1955. Following that, the property was

transferred as a donation to the town. Since the acquisition, the 126 acres property has been rented out to local farmers for temporary grain storage. The town has aspired to turn this property into an industrial park for many years and is in the final stages of completing this project.

The Town of Tappahannock has many projects underway and are excited about what's to come. Tappahannock continues to be a destination community for travelers and visitors. We are continuing to make progress in many areas in our community. The town continues to seek and employ enhancements to services, facilities, and programs that improve the quality of life for our citizens, both current and future.

Sincerely,

Roy M. Gladding
Mayor of Tappahannock



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Town Treasurer

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TAPPAHANNOCK COUNCIL-MANAGER

ORGANIZATIONAL OVERVIEW

- **Council-Manager Government**

- Council-manager government combines the strong political leadership (values) of elected officials with the strong professional managerial experience of an appointed manager.
- All power and authority to set policy rests with an elected governing body, which includes a mayor or chairperson and members of the council, commission, or board. The governing body in turn hires a nonpartisan professional manager who has very broad authority to run the organization.
- Typically, the mayor/chair serves as presiding officer at meetings and as the ceremonial head of the locality. Often called the “Chief Elected Official”.
- The Manager is hired to enable the political process (goals, vision and values as set by Council), create an effective organization and receive and give information to the citizens. Often called the “Chief Administrative Official”.
- An effective manager should be able to implement and communicate Council’s vision for the community and help Council formulate that vision during times when there is a less than perfect consensus among the elected body.

- **Brief overview of roles and duties for Mayor, Council, and Town Manager.**

- The people of the community elect their Mayor & Council based on the candidate’s preferences and ability to implement public policy. Elections enable voters to select leaders and to hold them accountable for their performance in office.
- Council hires the manager a subject matter expert in local government management and policy, who then hires employees with the resources available to implement Council’s vision in hopes to achieve its goals.

Below are brief descriptions of the roles of the Mayor, Council, and Town Manager.

- **MAYOR**

- Formal
- Preside at all meetings;
- Appoint members of standing committees (first meeting of year, two council members on each);
- Appoint members of other committees approved by council and as directed by council;
- Call special meetings.
- Informal
- Represent town before international, federal, state, regional and local entities and functions;
- Represent council in communications with Town Manager;
- Provide leadership by consulting with individual council members and citizens in developing support for projects and issues effecting the town.

- **COUNCIL**

- Formal
- Consider and act on all resolutions and ordinances (contracts, budget, grants, land purchases);
- Every member must vote unless excused by council;
- Appoint the Police Chief, Clerk and Treasurer;
- Appoint a Town Manager;
- Issue bonds (2/3 vote).
- Informal
- Represent their constituents by consulting with them and suggesting action on community issues;
- Take complaints and notify the appropriate official regarding investigation and resolution;
- Provide a formal, professional evaluation of the Town Manager according to his/her contract.

- **MANAGER**

- Formal
- “There shall be a town manager, who shall be the executive officer of the town and shall be responsible to the town council for the proper administration of the town government. He shall be appointed by the town council at the first meeting of each newly elected town council on or after July 1 of each even-numbered year. Thereafter his term shall run concurrently with the appointing town council and continue until a successor town manager is appointed by the next town council and duly qualified. He shall be chosen solely on the basis of his executive and administrative qualifications, with special reference to his actual experience in or knowledge of accepted practice in respect to the duties of his office. At the time of his appointment, he need not be a resident of the town or the

Commonwealth, but during his tenure of office, he shall reside within the town, unless specifically authorized by the town council.” (Charter Chapter 2).

- *Informal*
- Hiring and firing of employees;
- Supervising, assigning work, and evaluating;
- Signing contracts and agreements;
- Negotiating (with ultimate approval by council) with grants, land purchase, regional and other interparty agreements, with state and federal officials;
- Investigating, researching and presenting recommendations to the Mayor and Council;
- Providing information to the citizens on town matters;
- Meeting with citizens and resolving complaints;
- Preparing a recommended budget;
- Staffing town committees.

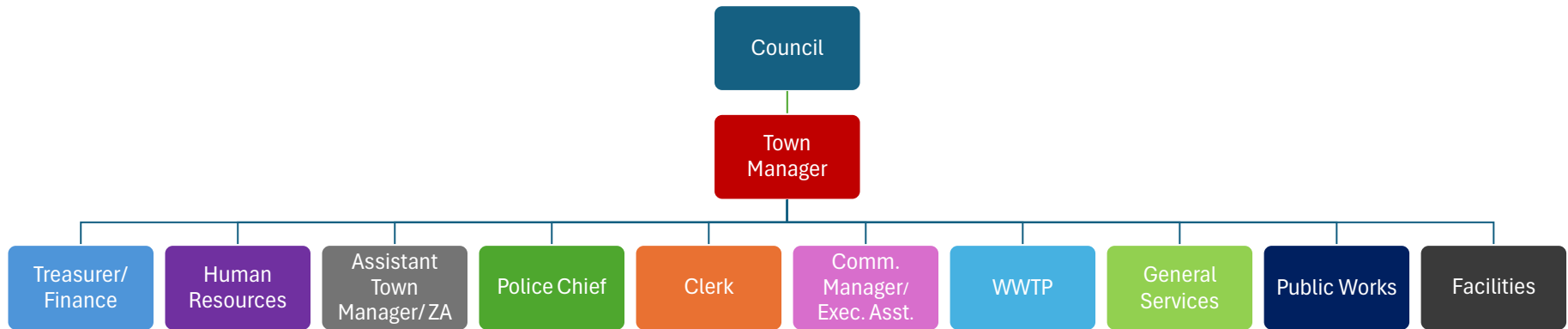
2024 COUNCIL RETREAT SUMMARY

Town Council hosted a retreat in November of 2024. The purpose of the retreat was to review prior two-year goals, assess the status of town projects, and set priorities for the next three to five years. The Virginia Institute of Government facilitated the retreat.

- **Community Vision Statement**
 - Tappahannock is a proud community, supported by over 400 years of history and dedicated to maintaining its attractive and safe environment. Cradled on the shore of the Rappahannock River, it is strategically placed at the crossroads of Central and Tidewater Virginia. The Town hosts world class medical services, modern infrastructure and provides opportunities to live, work and recreate where tradition meets the future. We celebrate and embrace a diverse, unified and involved community. The Tappahannock experience brings you back for life.
- **Community Mission Statement**
 - Tappahannock maintains a safe, secure and nurturing environment, ensuring sufficient resources to maintain and grow our staff, infrastructure and programs. We are fair and consistent in our business practices and treatment of our citizens and staff. The Town accepts its responsibility to be good stewards of its finances and the environment. Tappahannock continues to seek and employ enhancements to services, facilities and programs that improve the quality of life for our citizens, both current and future.
- **Council’s 2025-2026 Retreat Goals**
 - In November of 2024, Council held a retreat and adopted goals for staff to achieve:
 1. Improve infrastructure by upgrading utilities, completing projects like Hoskins Creek, and planning for new town facilities.

2. Support economic growth through airport development, zoning updates, and tourism initiatives like joining Virginia's River Realm.
3. Engage citizens by maintaining a town events calendar and collaborating with local businesses on tourism efforts.
4. Enhance government efficiency by considering tax adjustments, improving policies, and strengthening relations with Essex County.
5. Improve quality of life by addressing blight, enhancing public spaces like Central Park, and supporting community events.
6. Strengthen public safety by developing a Crisis Management Communication Plan and improving emergency preparedness.

TAPPAHANNOCK ORGANIZATIONAL CHART



Asst. Town Manager
James Knighton
Town Treasurer
Tina F. Brock
Town Clerk
Patsy K. Scates
Chief of Police
Thomas D. Carter
Town Attorney
M. Tolley Gwinn



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MEMORANDUM

Date: April 14, 2025

From: James Knighton – Asst. Town Manager
To: Mayor & Council
Subject: Fiscal Year 2026 Budget Message
CC: File, Department Heads, Patsy Scates - Clerk

Dear Mayor & Council,

This memorandum is my summary of the FY 2026 Budget for the Town of Tappahannock. It is broken down into 4 primary sections: A Brief Overview of Tappahannock's 2 Funds; The Major Policy Initiatives and Projects; Strategic Budgeting; Differences Between This Year and Last; and the Method of Budget Development.

Executive Summary: The Budget Numbers

I am pleased to present to you and the citizens of Tappahannock the Town Manager's Fiscal Year 2026 Operating and Capital Improvements Plan Budget proposals, for the *General Fund* and *Water & Sewer Fund*. I hope you find the budget documents and process to be open, transparent, and understandable, that budget recommendations are consistent with Council's long-term priorities, and that the budget is fiscally responsible.

- The combined FY26 Budget, totaling \$10,075,825, has reasonable and appropriately conservative assumptions for revenues and expenditures to support the *General Fund*, *General Government Capital Improvement Projects Fund*, *Water & Sewer Fund*, and our *Water & Sewer Capital Improvement Projects Fund*.
- The recommended *General Fund* budget stands at \$7,197,755, an increase of 3.1% from FY2025 Budget. This includes transfers of \$677,600 in Capital Projects (9.4%), and \$267,295 to the *Water & Sewer Fund* (3.7%).
- The proposed *Water & Sewer Fund* is balanced at \$2,824,070. The largest cost driver for the *Water & Sewer Fund* is its personnel at 36%, paying roughly \$1,000,000 a year. 79% of its revenue comes from water and sewer usage.

The budget process is used by the Council to enact both programmatic and taxation policy. Although the Town Council is not legislatively constrained to enact policy at other times throughout the year, the budget provides an orderly process to seek public input, develop policy, and plan for longer-term policy priorities.

I. Tappahannock Funds Overview

- The Town of Tappahannock has 2 funds which it operates out of: The *General Fund*, *Water & Sewer Fund*. Each fund provides unique services to residents, business owners, and visitors.

General Fund

- Revenue - The *General Fund* operates primarily based on taxing authority granted from its charter which is recognized by the Commonwealth of Virginia. The *General Fund* also charges miscellaneous fees and collects other sources of revenue.
- With over 250 businesses (business licenses) in the community, Tappahannock's 5 largest sources of revenue are: Sales Taxes, Meals Taxes, Lodging Taxes, Business License Taxes, and Bank Stock Taxes. These 5 sources make up approximately 61% of our revenue in FY 2026's Budget.
- Expenses – As a Chartered Town in Virginia, we have general services we must provide and property to maintain that residents pay for through their Town taxes such as: public property, sidewalks, trash & recycling pickup, and law & code enforcement.
- We have 8 categories of expenditures: General Government (25%), Police (22%), Fire & Rescue donations (1%), Public Works (20%), General Services operations (10%), Debt service (9%), Capital Projects Transfers (9%), and lastly *Water & Sewer Fund* Transfers (4%).
- The three largest departments are as follows: General Government costs \$1,752,245, while the Police Department cost \$1,579,900 and Public Works Departments cost \$1,450,500.
- Tappahannock is projected to pay in \$626,635 in Debt Service (9%), transfer \$677,600 in Capital Projects (9.4%), and transfer \$267,295 to the *Water & Sewer Fund* (4%).

Water & Sewer Fund

- Revenue - The *Water & Sewer Fund* operates based on its charges for services to customers as a Business-Type-Activity. Sewer consumption is over half of the fund's total revenue (48%). Other sources of revenue are water usage (20%) miscellaneous fees (11%), and Transfers (21%).

- Expense – As an enterprise fund with debt obligations, there are 3 categories of expenditures: Personnel (36%), Operations (28%), and Debt Service (34%). A surplus is also planned and budgeted for (2%) of expenses.
- Planned Capital Expenses are made out of the CIP Fund.
 - Prior to reaching the (Wastewater Treatment Plant) WWTP, wastewater (or sewage) from the Town of Tappahannock flows through a network of pipes that make up the collection system. This collection system consists of collection lines, sewage pumping stations, and force mains. These stations are located at strategic points in the collection system to pump wastewater to a point where it either can flow by gravity or be pumped directly to the WWTP. The wastewater flows into the WWTP through two force mains that combine before entering the headworks.
 - Our DEQ Permit requires the town of Tappahannock WWTP removes solids, organics, and nutrients (nitrogen and phosphorus) from the wastewater utilizing a “4-stage Bardenpho” process to produce “cakes” that are sent off to the Virginia Peninsulas Public Service Authority for disposal.

II. Major Policy Initiatives and Projects: Strategic Budgeting

October 30, 2024, Tappahannock Town Council held a retreat and adopted rank-ordered goals for the next three to five years for staff to achieve. There are 7 major initiatives in the strategic budgeting strategy used to address Council’s 2024 Retreat Goals.

- **Council’s October 2024 Retreat Goals**
 - 1 Infrastructure – Develop and maintain adequate utilities and facilities to sustain quality of life and support Town growth.
 - 2 Economic Development – Support business development and expansion that increases the tax base, provides gainful employment, and enhances quality of life. Tourism is an important component.
 - 3 Citizen Engagement – Actively engage citizens through outreach and effective two-way communications.
 - 4 Government Performance – Continually work to improve efficiency, effectiveness, and equity in service delivery and project management with an appropriate organizational structure and through the adoption of appropriate policies, procedures, and practices; adapt and implement best practices.
 - 5 Quality of Life – Provide a safe, attractive, and enriching environment through code enforcement, public facilities and programs, and community partnerships.
 - 6 Residential Neighborhoods – Council agreed that this area fell under Quality of Life.
 - 7 Public Safety – Protect life and property, plan for emergency management, mitigate risks, and respond to individual and community-wide crises.

Strategic Goal Areas

Infrastructure

- * Complete the Hoskins Creek project by the end of calendar year 2025.
- * Include future water and sewer line improvements in the Capital Improvements Plan (CIP). Identify funding for Phase 2 of the water and sewer improvements in the Fiscal Year 2026 Budget.
- * Address general maintenance needs for Town facilities
- * Develop an asset management plan with funding in the Fiscal Year 2027 Budget.
- * Complete GIS mapping of the Town utilities by the end of calendar year 2025.
- * Start planning for improvements to Town facilities, such as Town Hall and the police department – conduct a space needs analysis in FY 2026.

Economic Development

- * At the Town airport property – complete development plans by May 1, 2025; conduct an economic impact analysis in the following six months (by December 1, 2025) and seek participation in plan implementation from Essex County.
- * Develop and adopt an economic development strategy in 2026. Consider forming an Economic Development Authority and crafting an incentives philosophy as part of the strategy.
- * Take immediate steps to join the Virginia's River Realm tourism consortium.
- * Develop a third-party agreement for the operation of the Hoskins Creek facilities.
- * Update the Zoning Ordinance to encourage appropriate economic development – first quarter 2026.

Citizen Engagement

- * Continue maintaining a Town events calendar.

Government Performance

- * Consider joining the regional cigarette tax authority, which would result in an increase in the cigarette tax rate. This is to be considered for implementation in Fiscal Year 2026. This change was implemented in January 2025.
- * Explore alternative health insurance plans for implementation in Fiscal Year 2027.
- * Consider adopting rules of procedure to guide Council meetings.
- * Include funding for a Human Resources person in the Fiscal Year 2026 Budget Proposal.
- * Adopt charters for Council committees that state the purpose and authority of each – calendar year 2026.
- * Relations with Essex County – invite County representatives to join Town representatives in a discussion of matters of mutual interest and potential benefit. In calendar year 2025, make a public presentation to the Board of Supervisors on the airport development. Consider discussion of a boundary line adjustment in the future.

Quality of Life

- * Consider ordinance revisions to address neighborhood appearance and blight:
 1. Ask the Town Attorney to brief the Council on its authority and options to address blighted property – 1st quarter 2025.

- 2. Update Town ordinances to address blighted property and neighborhood appearance– 1st quarter 2026.
- * Seek grant funding, as much as \$1 million, for streetscape improvements; complete planning and design in 2025.
- * Work with Historic Downtown Tappahannock to develop an events calendar.
- * Complete Phase II of the Central Park improvements in 2025; identify \$2 million in funding.
- * Other issues that were mentioned without identifying any specific actions included pedestrian safety, downtown revitalization, the Daw Theatre renovation, and housing.

Public Safety

- * Develop and adopt a crisis management plan, with a communications strategy, in calendar year 2027.

III. Differences Between This Year and Last

i. New line items by department colored in beige cream are as follows:

- General Government
 - o Employment Advertising
- Police Department
 - o Municipal Building Repairs
- Public Works
 - o No Changes
- General Services/Unclassified
 - o FICA
 - o VRS
 - o Medical Insurance
 - o Life Insurance
 - o Long Term Disability
 - o Workers Compensation
 - o Contract/Professional Services
 - o IT Services and Software
 - o Telephone-Internet
 - o Food/Conference/Etc. Reimbursement
 - o Professional Development Dues
 - o Capital Outlay
- General Fund Transfers and Debt
 - o Trash Truck-??? 2025 Principal
 - o Trash Truck-???– 2025 Interest
 - o Land Purchase for future TH-VRA-2025 Principal
 - o Land Purchase for future TH-VRA-2025 Interest
 - o Central Park Phase 2-VRA-2025 Principal
 - o Central Park Phase 2-VRA-2025 Interest
- Water & Sewer
 - o Accessory Equipment & Repairs (Power tools, Mechanics Tools, etc.)
 - o Equipment Repairs (GS & WWTP Vehicles)

- Gas
- Shop Supplies
- Water & Sewer Transfers and Debt
 - Pump Truck-VRA-2025-Principal (Reimbursement)
 - Pump Truck-VRA-2025-Interest (Reimbursement)

IV. Method of Budget Development

Revenue Projections

Revenue Projections: General Fund Projections

- Our monthly streams of revenue such as sales tax and meals tax were based on the FY25 revenue plus additional anticipated revenue for meals tax from new businesses (Starbuck, Robles, Fitzgeralds).
- For Real Estate Taxes, this is a conservative estimate based on the reassessment figures provided by the Commissioner of Revenue and keeping the tax rate at .09.
- For Personal Property Taxes, this is based on the values provided by the Commissioner of Revenue. There was a decrease in personal property values, from FY25 to FY26, so we expect to increase the tax rate to get the equalized rate.

Revenue Projections: Water & Sewer Projections

- Water and Sewer numbers are based off average monthly collections, with the goal to be realistic with our projections next year and not to grossly over or under estimate since this impacts the amount we need to transfer from the *General Fund*.
- The Town will be collecting more revenue with the proposed rate increases.

Department Head Requests

- Rather than sending request templates to fill out and return to me, I met with them one-on- one to discuss what their areas of need are in the budget throughout the course of a year.
This feedback was used to target areas of need where in recent years resources might ‘dry up’ half-way through a year.

Town Manager Recommendations

- I did my best to build this budget from the ground up with the zero based budget approach.
 - My recommendations for next year are based on expenditure trends this year and what departments requested, meeting our operational and contractual needs while improving efficiency.
 - The recommendations are based on what is realistic for what department heads need on a daily basis and to address problems when they arise.
- The detail costs column helps explain what the line item is used for in a department.

2 by 2s with Council & Mayor

- Once the recommendations were developed, I met with the Mayor & Council members either individually or in groups of 2 to review my recommendations for feedback.

- Minor tweaks were made based on feedback from Council.

Please contact me by email at jknighton@tappahannock-va.gov or schedule an appointment if you have further questions about the budget.



FY26 BUDGET CALENDAR

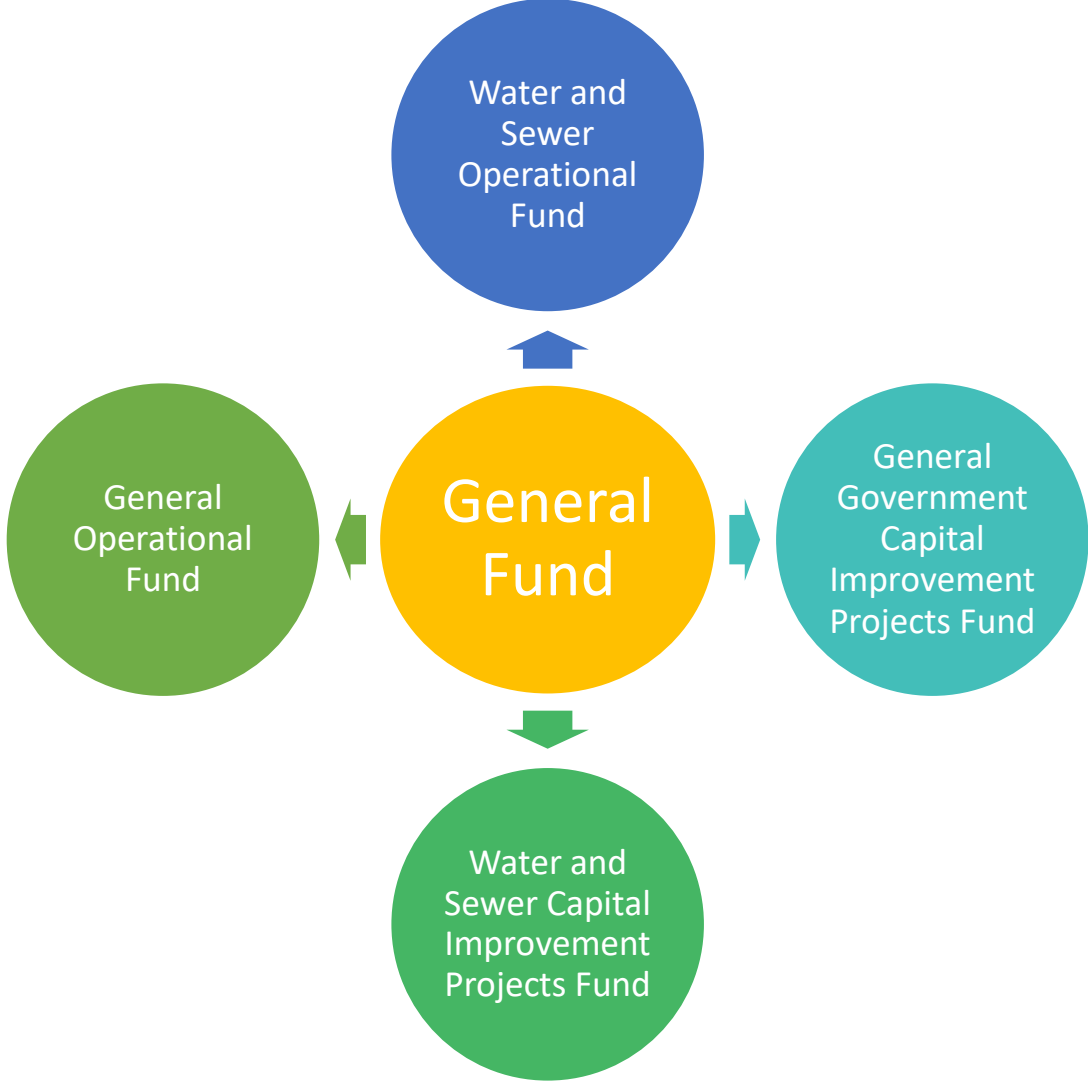
HOLIDAY

COUNCIL MEETING

STAFF DEADLINES



FINANCE COMM

DAY	DATE	DESCRIPTION	TIME/LOCATION	Su	M	T	W	Th	F	Sa
Dec-2024										
Wed	Dec 4	Non-Profits Notified about FY 2026 Submissions	Letter / Email	1	2	3	4	5	6	7
Fri	Dec 6	Town Manager sends out CIP Requests to Department Heads	9:30 am; Conf. Room	8	9	10	11	12	13	14
Mon	Dec 9	Council Regular Meeting	7:00 pm; Town Hall	15	16	17	18	19	20	21
				22	23	24	25	26	27	28
				29	30	31				
Jan-2025										
Mon	Jan 13	Davenport Financial Advisors Brief Town Council on Upcoming CIP Financings	6:00 pm; Town Hall				1	2	3	4
Mon	Jan 13	Council Regular Meeting	7:00 pm; Town Hall	5	6	7	8	9	10	11
Mon	Jan 15	Department Heads Submit CIP Requests to Update 5 Year CIP	Letter / Email	12	13	14	15	16	17	18
Fri	Jan 31	Non-Profits Submit Requests	Letter / Email	19	20	21	22	23	24	25
				26	27	28	29	30	31	
Feb-2025										
Mon	Feb 3	FY26 Operating Budget Kick-Off - Dept. Heads meet with Town Manager								1
Mon	Feb 10	Council Regular Meeting	7:00 pm; Town Hall	2	3	4	5	6	7	8
				9	10	11	12	13	14	15
				16	17	18	19	20	21	22
				23	24	25	26	27	28	
Mar-2025										
Mon	Mar 6	Finance Committee Work Session/Meeting - CIP Review	2:00 pm; Conf. Room							1
Mon	Mar 10	Council Regular Meeting	7:00 pm; Town Hall	2	3	4	5	6	7	8
	Mar 17-27	Council 2 by 2s Budget Preview with Town Manager	TBD	9	10	11	12	13	14	15
				16	17	18	19	20	21	22
				23	24	25	26	27	28	29
				30	31					
Apr-2025										
Mon	Apr 14	Council Regular Meeting	7:00 pm; Town Hall			1	2	3	4	5
Mon	Apr 14	Town Manager's FY26 Budget Proposal and Revenue/Expenditure Brief		6	7	8	9	10	11	12
Wed	Apr 30	Advertising (Submission Deadline Rappahannock Times Friday Before) Public Hearing for Proposed FY26 Budget & CY25 Tax Rates		13	14	15	16	17	18	19
	Apr 21-24	Council Budget Work Session if Needed		20	21	22	23	24	25	26
				27	28	29	30			
May-2025										
Mon	May 12	Council Regular Meeting	7:00 pm; Town Hall					1	2	3
Mon	May 12	Public Hearing for Proposed FY23 Budget & CY22 Tax Rates		4	5	6	7	8	9	10
Wed	May 28	Advertising (Submission Deadline Rappahannock Times Friday Before) Public Hearing for Adoption of FY26 Budget & CY25 Tax Rates		11	12	13	14	15	16	17
				18	19	20	21	22	23	24
				25	26	27	28	29	30	31
Jun-2025										
Tues	Jun 9	Council Regular Meeting	7:00 pm; Town Hall	1	2	3	4	5	6	7
Tues	Jun 9	Public Hearing for Adoption of FY26 Budget & CY25 Tax Rates		8	9	10	11	12	13	14
				15	16	17	18	19	20	21
				22	23	24	25	26	27	28
				29	30	31				





	A	B	C	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	CAPITAL IMPROVEMENTS PLAN	FY2026-30		FY2026 PROPOSED				FY2027 Plan		FY2028 Plan		FY2029 Plan		FY2030 Plan		FY26-30 Total
2		CIP TOTAL BY YEAR		\$8,643,975				\$3,523,000		\$5,729,800		\$8,323,800		\$327,800		\$26,548,375
3	As of 4/1/2025	FUNDING SOURCE		Cash Operating \$	Fund Savings	Grant	Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	
4	GENERAL GOVERNMENT CAPITAL PROJECTS	Dept Rank	Finance Comm. Rank	\$ 150,000	\$ 1,658,055	\$ 3,755,920	\$ 3,080,000	\$ 273,000	\$ 3,250,000	\$ 479,800	\$ 5,250,000	\$ 323,800	\$ 8,000,000	\$ 327,800	\$ -	\$ 26,213,375
5	ADMINISTRATION & ECONOMIC DEVELOPMENT															
6	Street Sign Replacement				185,000											185,000
7	Old Airport Industrial Park Development						261,000				5,000,000					5,261,000
8	Hoskins Creek Restaurant Design				146,875											146,875
9	HVAC- 2 Units for Town Hall (new request FY26)				26,000											26,000
10	RAISE Grant						1,500,000									1,500,000
11	Land Acquisition for Future Facility						700,000									700,000
12	New Administration Building Project												8,000,000			8,000,000
13	PARKS & RECREATION															
14	John Deere Gator (new request FY26)				29,000											29,000
15	John Deere Zero Turn Mower (new request FY26)									20,000						20,000
16	Central Park Phase 2				490,000		1,900,000									2,390,000
17	Hoskins Creek Park Phase 1 - Entrance Rd. & Shoreline				242,580		432,420									675,000
18	Hoskins Creek Park Phase 2 - Docks, Addt. Parking, Etc.				350,000		1,550,000									1,900,000
19	Hoskins Creek Park Phase 3 - Hospitality Building				-				3,000,000							3,000,000
20	PUBLIC WORKS & FLEET MAINTENANCE															
21	CAPITAL RESERVE CONTRIBUTION			150,000				150,000		150,000		150,000		150,000		750,000
22	Sewer Jetter (new request FY26)								115,000							115,000
23	Dump Truck (new request FY26)								135,000							135,000
24	Crash Cushion Trailer (new request FY26)				46,000											46,000
25	4-Ton Hot Box (new request FY26)									40,000						40,000
26	Work Truck - Facilities				40,000					100,000						140,000
27	Backhoe Replacement						145,000									145,000
28	Garbage Truck						335,000									
29	Recycle Truck Replacement										250,000					250,000
30	POLICE															
31	PD Building Upgrades & Equipment (new request FY26)				38,500											38,500
32	Pilot Program (new request FY26)							10,000		75,000		75,000		75,000		235,000
33	FLOCK Cameras (new request FY26)				2,100		12,500									14,600
34	E-Ticket and Summons Software (new request FY26)							30,000		13,800		13,800		13,800		71,400
35	Cloud storage and automation software (new request FY26)							17,000		12,000		13,000		13,000		55,000
36	Patrol Vehicle				62,000		-	66,000		69,000		72,000		76,000		345,000
37	COUNCIL ADOPTED *TBD*	FUNDING SOURCE		Cash Operating \$	Fund Savings	Grant	Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	Fund Savings	Grant / Loan	
38	WATER & SEWER CAPITAL PROJECTS	Dept Rank	Finance Comm. Rank	\$ 269,000	\$ 30,000	\$ 250,000	\$ -	\$ 193,000	\$ 4,500,000	\$ 87,000	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ 3,000,000	\$ 8,569,000
39	SEWER UPGRADES															
40	CAPITAL RESERVE CONTRIBUTION			40,000				40,000		40,000		40,000		40,000		200,000
41	SEWER PLANT															
42	EQ Blower and Motor (new request FY26)							18,000								18,000
43	Submersible Pump (new request FY26)				11,000			10,000								21,000
44	Spencer Blower Monitor Panels (new request FY26)									28,000						28,000
45	Floatable Mixer (new request FY26)									19,000						19,000
46	Dissolved Oxygen Probes				13,000											13,000
47	SEWER LINES AND PUMP STATIONS															
48	Marsh St. Rehab Sewer Line Reroute			165,000												165,000
49	Essex Street Pump Station #1 (new request FY26)				30,000											30,000
50	Phase 2 Sewer Rehab Project								4,500,000							4,500,000
51	WATER UPGRADES															
52	CAPITAL RESERVE CONTRIBUTION			40,000				40,000		40,000		40,000		40,000		200,000
53	Water System Mapping Project						250,000									250,000
54	Queen St. Water Tank and Well Generator							125,000								125,000
55	Water Line Replacement 2030 Project													3,000,000		3,000,000

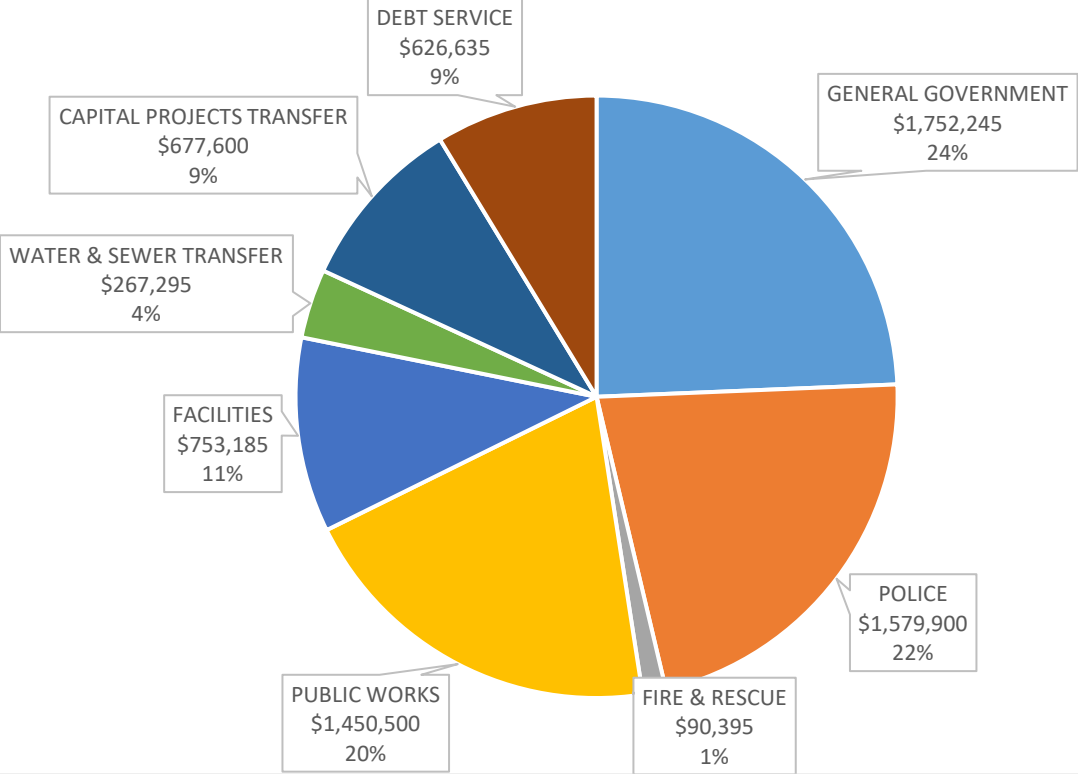
  FY26 BUDGET As of: March 17, 2025		FY24 Actuals	FY25 Council Adopted	Column (J - G)	Column (J/G)	FY26 Dept. Request	Column (M - G)	Column (M/G)	FY26 Town Manager	Column (P - G)	Column (P/G)	FY26 Council Advertised
Real Estate	\$0.09	\$0.09			\$0.09				\$0.09			\$0.09
Personal Property	\$1.25	\$1.25			\$1.25				\$1.25			\$1.25
Mobile Homes	\$0.09	\$0.09			\$0.09				\$0.09			\$0.09
Personal Property (Commercial)	\$0.40	\$0.40			\$0.40				\$0.40			\$0.40
Machine & Tools (Commercial)	\$0.40	\$0.40			\$0.40				\$0.40			\$0.40
Residential Monthly (Trash Pick-Up)	\$12.00	\$12.00			\$12.00				\$20.00			\$12.00
Commercial Monthly (Dumpster Pick-Up)	\$45.00	\$45.00			\$45.00				\$70.00			\$45.00
Revenues over Expenditures	\$1,014,927	(\$0)			(\$284,646)				\$0			\$244,875

Revenue	7.1.24	(J - G)	(J/G)	2.1.25	(M - G)	(M/G)	4.1.25	(P - G)	(P/G)	7.1.25	
Total Real Estate Taxes	262,519	262,545	0	0.00%	262,545	76,170	29.01%	338,715	(262,545)	(100.00%)	-
Total Personal Property Taxes	271,348	228,575	0	0.00%	228,575	19,495	8.53%	248,070	(228,575)	(100.00%)	-
Total Property Tax Penalties & Interest	10,797	2,940	500	17.01%	3,440	2,010	68.37%	4,950	(2,940)	(100.00%)	-
Total Other Local Taxes	3,855,438	4,150,760	274,130	6.60%	4,424,890	178,045	4.29%	4,328,805	(4,150,760)	(100.00%)	-
Total Permits/Fees/Licenses	3,579	2,600	0	0.00%	2,600	0	0.00%	2,600	(2,600)	(100.00%)	-
Total Fines & Forfeitures	72,660	41,885	12,332	29.44%	54,217	12,335	29.45%	54,220	(41,885)	(100.00%)	-
Total Revenue Use Money/Property	239,425	111,910	58,237	52.04%	170,147	58,245	52.05%	170,155	(111,910)	(100.00%)	-
Total Charges for Services	227,303	239,450	4,100	1.71%	243,550	113,905	47.57%	353,355	(239,450)	(100.00%)	-
Total Non-Revenue Sources	734,960	1,705,450	(1,333,420)	(78.19%)	372,030	(253,440)	(14.86%)	1,452,010	(1,705,450)	(100.00%)	-
Total State Revenue	493,445	234,440	14,415	6.15%	248,855	10,435	4.45%	244,875	10,435	4.45%	244,875
Total Federal Categorical Aid	\$0	\$0	0	#DIV/0!	\$0	0	#DIV/0!	\$0	0	#DIV/0!	\$0
Total Revenue	\$6,171,474	\$6,980,555	(969,707)	(13.89%)	6,010,848	217,200	3.11%	7,197,755	(6,735,680)	(96.49%)	\$244,875

Expenditures	7.1.24	(J - G)	(J/G)	2.1.25	(M - G)	(M/G)	4.1.25	(P - G)	(P/G)	7.1.25	
GENERAL GOVERNMENT	\$1,335,157	\$1,622,960	101,893	6.28%	\$1,724,853	129,285	7.97%	\$1,752,245	(1,622,960)	(100.00%)	\$0
POLICE	\$1,101,043	\$1,327,435	56,663	4.27%	\$1,384,098	252,465	19.02%	\$1,579,900	(1,327,435)	(100.00%)	\$0
FIRE & RESCUE	\$97,648	\$100,395	(10,000)	(9.96%)	\$90,395	(10,000)	(9.96%)	\$90,395	(100,395)	(100.00%)	\$0
PUBLIC WORKS	\$958,632	\$1,468,400	(20,777)	(1.41%)	\$1,447,623	(17,900)	(1.22%)	\$1,450,500	(1,468,400)	(100.00%)	\$0
FACILITIES	\$341,333	\$463,375	195,115	42.11%	\$658,490	289,810	62.54%	\$753,185	(463,375)	(100.00%)	\$0
WATER & SEWER TRANSFER	\$340,295	\$142,030	0	0.00%	\$142,030	125,265	88.20%	\$267,295	(142,030)	(100.00%)	\$0
CAPITAL PROJECTS TRANSFER	\$540,400	\$1,435,725	(1,214,355)	(84.58%)	\$221,370	(758,125)	(52.80%)	\$677,600	(1,435,725)	(100.00%)	\$0
DEBT SERVICE	\$442,039	\$420,235	206,400	49.12%	\$626,635	206,400	49.12%	\$626,635	(420,235)	(100.00%)	\$0
Total Expenditures	\$5,156,547	\$6,980,555	(685,061)	(9.81%)	\$6,295,494	217,200	3.11%	\$7,197,755	(6,980,555)	(100.00%)	\$0

GENERAL FUND EXPENDITURES

- GENERAL GOVERNMENT
- POLICE
- FIRE & RESCUE
- PUBLIC WORKS
- FACILITIES
- WATER & SEWER TRANSFER
- CAPITAL PROJECTS TRANSFER
- DEBT SERVICE



FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD Revenue Detail	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
			General Fund Revenues				
			01 - Real Estate Taxes				
100	11010	0002	Delinquent Taxes - Real Estate	9,130	9,130	10,850	
100	11010		CURRENT Real Estate Taxes	253,415	253,415	327,865	
100	11030	0003	CURRENT Pub. Service Corp.	-	-	-	-
			Tax rebates per commissioner	-	-	-	-
			Total Real Estate Taxes	262,545	262,545	338,715	-
			02 - Personal Property Taxes				
100	11020	0002	Delinquent Taxes - Personal Property	3,870	3,870	12,790	
100	11020		CURRENT Personal Property Taxes	224,705	224,705	235,280	
			Total Personal Property Taxes	228,575	228,575	248,070	-
			03 - Property Tax Penalties & Interest				
100	11060	0001	RE & PP Tax Penalty	1,685	1,990	3,500	
100	11060	0002	RE & PP Tax Interest	1,255	1,450	1,450	
			Total Property Tax Penalties & Interest	2,940	3,440	4,950	-

FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD Revenue Detail	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
			04 - Other Local Taxes				
100	12010	0001	Local Sales and Use Tax	365,629	365,625	365,625	
100	12020	0001	Consumer Utility Tax	50,785	50,785	50,475	
100	12020	0002	Consumption Tax	12,385	12,385	12,385	
100	12030	0001	Business License Tax	865,750	865,750	748,305	
100	12030	0002	Business License Penalty	1,420	10,495	8,905	
100	12050	0001	Motor Vehicle Licenses	53,285	53,285	53,285	
100	12060	0001	Bank Stock Tax	639,626	641,325	660,605	
100	12080	0001	Tobacco Tax	155,845	239,205	234,885	
100	12100	0001	Lodging Tax	353,965	353,965	361,045	
100	12100	0002	Lodging Tax Penalty	550	550	550	
100	12110	0001	Meals Tax	1,649,310	1,829,310	1,829,310	
100	12110	0002	Meals Tax Penalty	2,210	2,210	3,430	
			Total Other Local Taxes	4,150,760	4,424,890	4,328,805	-
			05 - Permits/Fees/Licenses				
100	13010	0001	Animal Licenses	500	500	500	
100	13030	0006	Zoning Advertising	545	545	545	
100	13030	0007	Zoning Permits / Fees	1,555	1,555	1,555	
			Total Permits/Fees/Licenses	2,600	2,600	2,600	-
			06 - Fines & Forfeitures				
100	14010	0001	Police & Court Fines & Forfeitures	41,575	53,907	53,910	
100	14010	0002	Parking Ticket	310	310	310	
			Total Fines & Forfeitures	41,885	54,217	54,220	-
			07 - Revenue Use Money/Property				
100	15010	0001	Interest on Investments	33,800	90,516	90,520	
100	15010	0002	Change in Investments (Gains & Losses)	5,710	7,631	7,635	

FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD Revenue Detail	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
100	15020	0001	Perdue Land Rent	72,000	72,000	72,000	
100	15020	0003	Airport Land Rent	400	0	0	
			Total Revenue Use Money/Property	111,910	170,147	170,155	-
			08 - Charges for Services / Other Revenues				
100	16080	0001	Solid Waste Fees (Garbage Pick-Up)	214,250	214,250	324,055	
100	18990	0001	Miscellaneous	2,500	2,500	2,500	
100	18990	0002	Misc. Refunds	500	500	500	
100	18990	0003	Gifts and Donations		4,100	4,100	
100	18990	0006	Sale of Dumpsters	22,200	22,200	22,200	
100	18990	0013	Bad Checks	-			
			Total Charges for Services	239,450	243,550	353,355	-
			09 - Non-Revenue Sources				
100	49999	9999	Balance Forward from Prior Year	189,725	372,030	709,190	
100	50000	0001	Use of Fund Balance - General Fund	1,515,725		742,820	
100			Transfer from Water and Sewer Fund	-	-	-	-
			Total Non-Revenue Sources	1,705,450	372,030	1,452,010	-
			Total revenue from local sources	6,746,115	5,761,993	6,952,880	0

FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD Revenue Detail	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
			32200 - State Non-Categorical Aid				
100	22000	0001	MVC Rolling Stock Tax	-	-	-	-
100	22010	0009	PPTRA	54,170	54,170	54,170	54,170
			Total State Non-Categorical Aid	54,170	54,170	54,170	54,170
			32300 - State Categorical Aid				
100	22010	0010	Auto Rental Tax	52,805	52,805	52,805	52,805
100	22010	0011	Games of Skill	-	-	-	-
100	22010	0012	Communications Tax	43,970	45,305	41,325	41,325
100	24030	0001	DEQ Litter Grant				
100	24040	0001	Law Enforcement - 599 FUNDS		68,000	68,000	68,000
100	24040	0012	ATL State Fire Dept. Grant	15,000	15,000	15,000	15,000
100	24070	0001	DCR - VLCF - HOSKINS CREEK				
100	24070	0003	VA COMM. OF ARTS		4,500	4,500	4,500
100	32010	0009	JAG BYRNE GRANT		3,000	3,000	3,000
100	33010	0001	DMV Safety Grant	6,075	6,075	6,075	6,075
100	41010	0001	Insc. Recoveries	-	-	-	-
			Other COVA	-	-	-	-
			Total State Categorical Aid	180,270	194,685	190,705	190,705
			Total State Revenue	234,440	248,855	244,875	244,875
			330 - Federal Categorical Aid				
			Total Federal Categorical Aid	-	-	-	-
			Total Revenue - Fund 100	6,980,555	6,010,848	7,197,755	244,875

FUND REVENUES

Fund	Type	Detail	Revenue Detail	FY25 ADOPTED	DEPT RQST 2.1.25 PROJECTION	TWN MGR 4.1.25 PROJECTION	FY26 ADVERT
			Adopted TBD				

	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	GENERAL GOVERNMENT							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	100	10000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				1,622,960	1,724,853	1,752,245	0		
5										
6	100	10000	PERSONNEL SUB-TOTAL		919,075	916,317	984,440	0		
7		10000	1110	Salaries - Mayor	5,400	5,400	5,400			
8		10000	1111	Salaries - Town Council	21,600	21,600	21,600			
9		10000	1112	Salaries - Town Manager	128,750	135,187	135,450			
10		10000	1113	Salaries - Town Treasurer	75,080	78,834	86,905			
11		10000	1114	Salaries - Office Support Staff	211,325	255,218	315,160			
12		10000	1115	Salaries - Town Clerk	57,225	60,086	61,080			
13		10000	1116	Salaries - Community Development & Zoning	162,360	110,000	106,575			
14		10000	1117	Salaries - Construction Inspector	19,250	0	0			
15		10000	2100	FICA	52,095	54,700	56,095	56,011	.0765 x salaries	
16		10000	2210	VRS	83,240	87,405	91,035		(\$12,140 Hybrid Town Portion)+11.99% rate good thru June 202	
17		10000	2300	MEDICAL INSURANCE	89,280	93,744	89,185	89,184	(NO RATE CHG FOR 2025)	
18		10000	2301	LIFE INSURANCE	6,065	6,368	7,765		VRS (No increase per VRS at this time)	
19		10000	2302	LONG TERM DISABILITY	2,340	2,457	2,995		Lincoln -(No increase until renewal at Apr. 2026)	
20		10000	2600	UNEMPLOYMENT INSC.	1,500	1,575	2,920		Company wide Gross Salaries x .0010	
21		10000	2700	WORKER'S COMPENSATION	3,565	3,743	2,275			
22										
23	100	10000	OPERATIONS SUB-TOTAL		703,885	808,536	767,805	0		
24		10000	3120	ACCOUNTING & AUDITING SERVICES	40,800	41,620	52,000			MARY EARHART - ACCRUAL AUDITING
25										RFC - STATE REPORTING
26		10000	3142	CONTRACT / PROFESSIONAL SERVICES	130,050	132,655	162,500	2,500		E&S SERVICES
27								35,000		DAVENPORT FINANCIAL ANNUAL RETAINER
28								75,000		Misc. CONTRACT AND PROFESSIONAL SERVICES
29								50,000		CODE & ZONING UPDATE ASSISTANCE
30		10000	3150	LEGAL ADVISOR	40,000	40,800	51,000			TOWN ATTORNEY
31		10000	3320	IT SERVICES AND SOFTWARE	53,690	54,765	54,765	12,000		COMPUTER & IT REPAIR - SUMMIT TECH. SERVCS.
32								17,556		EDMUNDS (Hosting \$16,235 + Modules \$485)
33								10,127		MICROSOFT 365, CLOUD STORG, ADOBE, ETC.
34								14,005		REVIZE GOV WEBSITES + MuniCode [Town Code & Zoning]
35		10000	3600	LEGAL ADVERTISING	6,455	6,585	6,585			COUNCIL, PLANNING COMMISSION, BZA ADVERTISING
36				EMPLOYMENT ADVERTISING	0	6,200	4,500			ADVERTISING FOR VACANT POSITIONS
37		10000	5110	OFFICE ELECTRIC	8,339	8,510	8,510			TOWN HALL
38		10000	5210	POSTAGE	7,446	7,595	7,595			DAILY AND ROUTINE MAILING / TAX BILLS
39		10000	5230	TELEPHONE - INTERNET	11,160	11,385	11,385	11,160		BREEZELINE INTERNET AND PHONE + 1 CELL PHONE
40		10000	5300	INSURANCE	35,215	35,920	16,960	16,952		VACORP INSC. - PROPERTY, LIABILITY, ETC.
41		10000	5307	REVITALIZATION	30,600	31,215	31,215			FAÇADE GRANT ECONOMIC DEVELOPMENT COMMITTEE
42		10000	5500	FOOD/CONFERENCE/ETC. REIMB.	7,685	16,605	16,605	1,535		ANNUAL ECON DEVP AND TOURISM CONF
43								1,450		ANNUAL VGFOA CONFERENCE 2 ATENDEES
44								2,000		ANNUAL VML CONFERENCE 2 ATENDEES
45								1,500		2 SEMI-ANNUAL VLGMA CONFERENCES
46								10,120		VIG - LEAD Training

	A	B	C	D	I	J	K	L	M	N	
1	FUND	DEPT	GENERAL GOVERNMENT								
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL		
3	100	10000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL	
4	TOTAL				1,622,960	1,724,853	1,752,245	0			
5											
47		10000	5700	TAPPAHANNOCK ART GUILD	4,500	11,000	4,500		11,000	\$4,500 State Grant	
48		10000	5800	DAW THEATER FOUNDATION	50,000	100,000	50,000		100,000	DISTRIBUTION OF \$ CONTINGENT ON SERVICES AGRMT.	
49		10000	5801	CHAMBER DUES	3,500	3,500	3,500		3,500	ESSEX COUNTY CHAMBER OF COMMERCE	
50		10000	5802	ESSEX PUBLIC LIBRARY	7,000	7,000	7,000		5,000	General Operating Budget	
51									2,000	Programs & Events	
52		10000	5803	ESSEX TAPPAHANNOCK YOUTH	9,000	21,000	9,000		5,000	Youth Football - helmets, uniforms, safety gear, etc.	
53									15,000	Little League - Operations and Facility Improvements	
54									1,000	4th of JULY COMMITTEE/ FIREWORKS	
55		10000	5804	AREA AGENCY ON AGING	5,540	5,540	5,540		5,540	BAY TRANSIT/ Regional Transportation	
56		10000	5805	ESSEX MUSEUM / HISTORICAL SOCIETY	7,000	9,000	7,000		5,000	Equipment and maintenance for Max Silver Courtyard	
57									4,000	Building maintenance and improvements	
58		10000	5806	MIDDLE PENINSULA PLANN. COMM.	45,450	46,360	46,360		18,450	PDC Dues, Staff Support, etc.	
59									7,000	Misc. SERVICES	
60									20,000	ADDITIONAL STAFF SUPPORT	
61		10000	5809	TAPPAHANNOCK MAIN STREET	40,000	40,000	40,000		40,000	EXECUTIVE DIRECTOR SALARY CONTRIBUTION	
62										OPERATIONS	
63		10000	5810	PROFESSIONAL DEVELOPMENT DUES	4,700	5,200	5,200		1,800	VIRGINIA MUNICIPAL LEAGUE DUES	
64									400	UVA INSTITUTE OF GOVERNMENT - Paid in Spring	
65									1,600	ICMA MEMBERSHIP FOR TOWN MANAGER - Paid in Fall	
66									600	VLGMA MEMBERSHIP FOR TOWN MANAGER	
67									300	VA GOVERNMENT FINANCE OFFICERS ASSOC. (VGFOA)	
68									500	UVA COOPER CENTER - TR. & ASST. TR CLASSES	
69		10000	5820	MISC. OTHER	6,245	6,370	6,370		1,500	STAFF LUNCHEON AND CHRISTMAST PARTY	
70									4,500	MISC. MONEY SET ASIDE	
72		10000	5830	MARKETING AND TOURISM	79,835	96,000	96,000		49,000	CHARLES RYAN ASSOC. MARKETING	
73									35,000	RIVER REALM + SPECIAL CAMPAIGNS	
74									12,000	EVENTS	
75		10000	6001	OFFICE SUPPLIES	39,400	32,690	32,690		19,140	PAPER, PENS, PAPER CLIPS, ENVELOPES, INK, ETC.	
76									5,160	COPIER LEASE	
77									1,965	POSTAL METER	
78									5,632	PITNEY BOWES 3500 MAIL ENVELOPE STUFFER	
79		10000	6007	EQUIPMENT REPAIRS	2,340	2,390	2,390			VEHICLE REPAIRS AND SERVICING FOR ADMIN VEHICLES	
80		10000	6008	GAS	2,445	2,631	2,635		3,840	VEHICLE FUEL TOWN MANAGER AND ADMINISTRATION	
81		10000	8100	CAPITAL OUTLAY	25,490	26,000	26,000		17,200	MISC.	
82									8,800	REPLACEMENT OF 8 COMPUTERS	



	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	POLICE							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	100	31000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				1,327,435	1,384,098	1,579,900	0		
5										
6	100	31000		PERSONNEL SUB-TOTAL	1,046,120	1,142,083	1,237,010	0		
7		31000	1120	SALARIES - POLICE CHIEF	98,700	100,800	100,800			
8		31000	1121	SALARIES - CAPTAIN & SERGEANTS	250,205	262,715	280,800			
9		31000	1122	SALARIES - PATROL OFFICERS	300,910	315,956	372,170			
10		31000	1123	SALARIES - OFFICE SUPPORT STAFF	56,790	59,630	60,630			
12		31000	1200	SALARIES - OVERTIME	44,945	47,192	47,200			
13		31000	1160	SALARIES - PART TIME	0	0	0			
14		31000	2100	FICA	51,530	54,107	67,300		65,912	.0765 x salaries
15		31000	2210	VRS	84,725	88,961	97,650		97,647	11.99% rate good thru June 2026
16		31000	2300	MEDICAL INSURANCE	122,760	152,496	144,925		144,924	(NO RATE CHG FOR 2025)
17		31000	2301	LIFE INSURANCE	6,220	6,531	9,610		9,610	VRS (No increase per VRS at this time)
18		31000	2302	LONG TERM DISABILITY	6,210	6,521	5,135		5,131	Lincoln -(No increase until renewal at Apr. 2026)
19		31000	2700	WORKER'S COMPENSATION	23,125	47,175	50,790			
20										
21	100	31000		OPERATIONS SUB-TOTAL	281,315	242,015	342,890	0		
22		31000	3142	CONTRACT / PROFESSIONAL SERVICES	8,325	8,495	8,495		5,000	GENE REAMS GRANT FINDER FOR CAPITAL ITEMS
23									3,000	ANIMAL CONTROL THROUGH SHERIFF'S OFFICE
24		31000	3150	LEGAL ADVISOR	900	0	0			COUNTY COMMONWEALTH ATTORNEY
25		31000	3320	IT SERVICES AND SOFTWARE	3,060	3,125	3,125			EMAILS AND IT SERVICE
26		31000	3322	MUNICIPAL BUILDING REPAIRS	0	4,000	4,000			MISC. PD BUILDING REPAIRS, MATERIALS, ETC.
27		31000	3500	PRINTING	1,040	1,065	1,065			
28		31000	5110	ELECTRIC	7,805	7,965	7,965			ELECTRIC AT POLICE STATION
29		31000	5230	TELEPHONE - INTERNET	21,220	21,645	21,645		5,200	COMPUTER & IT REPAIR - SUMMIT TECH. SERVS./CODE BLUE
30									4,620	BREEZELINE
31									11,400	VERIZON CELL PHONES
32		31000	5300	INSURANCE	17,125	17,470	16,960		16,952	VML INSC. - PROPERTY, LIABILITY, ETC.
33		31000	5500	FOOD/CONFERENCE/ETC. REIMB.	5,000	5,100	5,100			CONFERENCES AND TRAININGS
34		31000	5540	EDUCATION	11,585	11,820	14,230		5,520	ACADEMY \$460 PER OFFICER (12) PER YEAR
35									3,650	OTHER PROFESSIONAL DEVELOPMENT TRAININGS
36									5,060	VIG - LEAD Training
37		31000	5810	PROFESSIONAL DEVELOPMENT DUES	5,000	5,100	5,100			VACP COMMAND STAFF DUES
38		31000	5820	MISC. OTHER	5,195	5,300	5,300			
39		31000	6001	OFFICE SUPPLIES	9,000	9,180	9,180		9,000	PAPER, PENS, PAPER CLIPS, ENVELOPES, INK, ETC.
40		31000	6008	GAS	35,805	41,565	41,565			VEHICLE FUEL
41		31000	6009	CAR EXPENSE	14,175	14,460	14,460			VEHICLE MAINTENANCE
42		31000	6011	UNIFORMS	7,495	7,645	6,400			SHIRTS, PANTS, BELTS, BOOTS, ETC.
43		31000	6012	POLICE EQUIPMENT	3,500	3,570	3,570			FIREARMS AND SUPPLIES
44		31000	8004	COMMUNITY POLICING	4,000	6,000	6,000			NATIONAL NIGHT OUT AND OTHER OUTREACH
45		31000	8003	RADIO	2,085	2,130	2,130			RADIO / DISPATCH SYSTEM MAINTENANCE
46		31000	8100	CAPITAL OUTLAY	119,000	66,380	166,600		20,000	MISC.
47									6,000	ANNUAL MAINTENANCE SYSTEM FOR CADS
48									11,450	ID NETWORKS ANNUAL PAYMENTS - Computer Aided Dispatch 1ST PYMT CALENDAR 2021 LAST PYMT 2025
49									10,100	BODY CAMERAS ANNUAL PAYMENT 5 YEAR CONTRACT
50									16,450	MDTS ANNUAL LICENSING \$14,440 + MAINT. \$2,010
51										CIP Cash Purchase FY26
52									102,600	(\$62k PATROL VEHICLE + \$38.5k BUILDING UPGRADES + \$2.1K FLOCK CAMERAS)

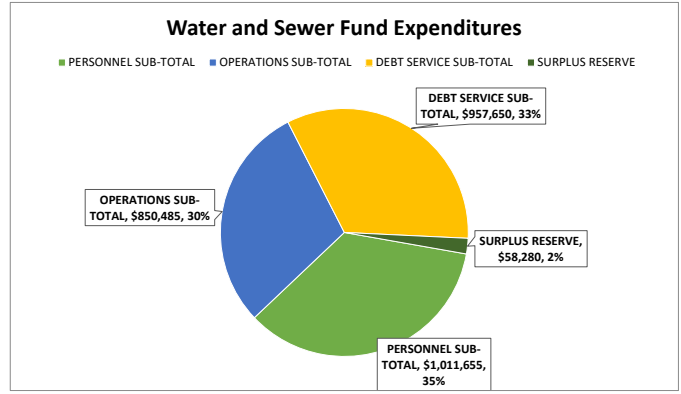
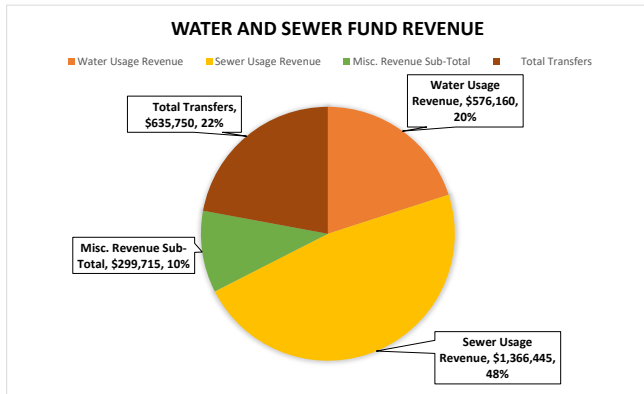
	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	FIRE & RESCUE							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	100	32000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				100,395	90,395	90,395	0		
5		32000	5840	VA DEPT FIRE PROG ATL GRANT	15,000	15,000	15,000		15,000	AID TO LOCALITIES STATE ENTITLEMENT GRANT
6		32000	5841	FIRE DEPT DONATIONS	75,395	75,395	75,395		49,395	General Fund
7									16,000	CIP
8									10,000	Ladder Truck
9		32000	5842	RESCUE SQUAD DONATIONS	10,000	0	0	0		TOWN DONATION TO RESCUE (PAID STAFF BY COUNTY)

	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	PUBLIC WORKS							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	100	40000	CODE	DESCRIPTION	COUNCIL	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				1,468,400	1,447,623	1,450,500	0		
5										
6	100	40000	PERSONNEL SUB-TOTAL		784,945	838,143	804,380	0		
7		40000	1150	SALARIES - GARBAGE & RECYCLING	148,890	156,335	158,305			
8		40000	1151	Overtime - Garbage & Recycling	13,400	14,070	13,400			
9		40000	1160	SALARIES - PUBLIC WORKS	270,235	283,747	253,600			
10		40000	1161	Overtime - Public Works	24,321	25,537	24,320			
11		40000	1170	SALARIES - EQUIPMENT REPAIR	62,130	65,237	71,200			
12		40000	1171	Overtime - Equipment Repair	3,810	4,001	3,810			
13		40000	1143	SALARIES - SNOW REMOVAL	6,879	7,223	7,225			
14		40000	1144	Overtime - Snow Removal	2,290	2,405	2,405			
15		40000	1172	SALARIES - PART TIME / SEASONAL	18,000	18,900	0			
16		40000	2100	FICA	42,075	44,179	46,415		46,414	(.0765*100% of Gross Salary for Olivers Group & Equip. Repair on sep.
17		40000	2210	VRS	58,535	61,462	72,020			(\$5410 Hybrid Town Portion)+11.99% rate good thru June 2026
18		40000	2300	MEDICAL INSURANCE	122,760	128,895	122,630		122,628	(NO RATE CHG FOR 2025)
19		40000	2301	LIFE INSURANCE	4,255	4,468	6,560			VRS (No increase per VRS at this time)
20		40000	2302	LONG TERM DISABILITY	1,645	1,727	2,530			Lincoln -(No increase until renewal at Apr. 2026)
21		40000	2700	WORKER'S COMPENSATION	5,720	19,960	19,960			
22										
23	100	40000	OPERATIONS SUB-TOTAL		683,455	609,480	646,120	0		
24		40000	3142	CONTRACT / PROFESSIONAL SERVICES	190,275	194,085	194,100			Misc. Contracts
25									83,400	LANDSCAPE VALORA MEDIAN STRIP & SIDEWALKS
26									27,040	(APRIL - OCTOBER) + (1 MARCH - 1 NOV) price holds for 3 years
27									21,120	(PUMP STATIONS, WATER WELLS & TANKS)
28		40000	3321	ACCESSORY EQUIPMENT & REPAIRS	7,200	7,345	7,345			(Msc. TOWN PROPERTIES + TOWN BUILDINGS)
29		40000	3801	SOLID WASTE DISPOSAL	30,000	30,600	30,600			LANDSCAPING MACHINERY AND POWER TOOL REPAIRS
30		40000	5110	ELECTRIC	11,015	11,240	11,240		10,800	DPW SHOP (OLD Airport Hanger) and CTY DOG POUND
31		40000	5111	STREET LIGHTS	30,960	31,580	31,580			TOWN LIGHTS OWNED BY DOMINION
32		40000	5112	SPORTS LIGHTS	510	525	525			BSA BUILDING LIGHTS
33		40000	5140	PEST CONTROL	1,530	1,565	1,565			PEST CONTROL ALL OF BUILDINGS
34		40000	5230	TELEPHONE - INTERNET	4,620	3,905	3,905		4,620	DPW SHOP INTERNET AND CELL PHONES
35		40000	5300	INSURANCE	17,120	17,465	16,960		16,952	LIABILITY INSURANCE (VaCorp)
36		40000	5301	NEW AIRPORT DEBT PAYMENT (Thru 2032)	31,670	32,305	32,305		31,050	DEBT SERVICE ON NEW CTY. AIRPORT FOR T-HANGERS
37										INSURANCE ON OLD AIRPORT BUILDING
38		40000	5820	MISC. OTHER	7,650	7,805	7,805			CDL PHYSICALS AND OTHER MISC.
40		40000	6007	EQUIPMENT REPAIRS	12,000	12,240	12,240			VEHICLE REPAIRS AND SERVICING FOR DPW VEHICLES
41		40000	6008	GAS	65,495	66,805	57,935		49,066	VEHICLE FUEL
42		40000	6009	EQUIPMENT REPAIRS - GARBAGE & RECYCLE TRUCK	33,150	33,815	33,815			LINE TO SEPARATE COSTS FROM DPW EQUIPMENT
43		40000	6016	SIDEWALKS	11,725	11,960	11,960			SIDEWALK MAINTENANCE

	A	B	C	D	I	J	K	L	M	N
44		40000	6017	STREETS	27,705	28,260	28,260		19,200	MILLINGS AND GRAVEL
45									7,960	RENTING STREET SWEEPER 8 TIMES A YEAR
46		40000	6018	SNOW REMOVAL	8,160	8,325	8,325			
47		40000	6020	ANIMAL CONTROL	3,000	3,060	3,060			ESSEX COUNTY ANIMAL CONTROL
48		40000	6021	SIGNS	3,460	3,530	3,530			STREET SIGNS, SAFETY SIGNS
49		40000	6022	GARBAGE DUMPSTERS AND RECYCLE BINS	28,500	22,200	22,200			COMMERCIAL DUMPSTERS
50		40000	6023	SHOP SUPPLIES	15,710	16,025	16,025			SAFETY EQUIPMENT, GEAR, SUPPLIES FOR DPW BUILDING
51									4,500	RESIDENTIAL RECYC. BINS
52		40000	6024	FACILITY HEATING	2,000	2,040	2,040			PROPANE (DPW Shop)
53		40000	8100	CAPITAL OUTLAY	140,000	62,800	108,800		62,800	UNEXPECTED CAPITAL EXPENDITURES+ CIP CASH PURCHASE
54										CIP Cash Purchase FY26
55									46,000	Crash Cushion Trailer

	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	FACILITIES							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	100	90000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				463,375	658,490	753,185	0		
5										
6	100	90000		PERSONNEL SUB-TOTAL	151,335	289,845	323,815	0		
7		90000	1143	SALARIES - FACILITIES	137,575	173,310	207,765			See separate file for detailed %'s
8		90000	1144	Overtime - FACILITIES	13,760	13,760	13,760			
9			2100	FICA	0	16,950	18,700			18,699 (.0765*100% of Gross Salary for Marty's Group on sep. file)
10			2210	VRS	0	27,870	31,470			(\$2161 Hybrid Town Portion)+11.99% rate good thru June 2026
11			2300	MEDICAL INSURANCE	0	50,880	44,595			44,592 (NO RATE CHG FOR 2025)
12			2301	LIFE INSURANCE	0	2,560	2,885			VRS (No increase per VRS at this time)
13			2302	LONG TERM DISABILITY	0	990	1,115			Lincoln -(No increase until renewal at Apr. 2026)
14			2700	WORKER'S COMPENSATION	0	3,525	3,525			
15										
16	100	90000		OPERATIONS SUB-TOTAL	312,040	368,645	429,370	0		
19		90000	3142	CONTRACT / PROFESSIONAL SERVICES	0	20,000	46,310			MISC. CONTRACTS AND BUILDING CLEANING
20		90000	3320	IT SERVICES AND SOFTWARE	0	5,000	5,000			
21		90000	3321	ACCESSORY EQUIPMENT & REPAIRS	5,210	5,315	5,315			LANDSCAPING MACHINERY AND POWER TOOL REPAIRS
22		90000	3322	MUNICIPAL BUILDING REPAIRS	29,395	29,985	30,000		27,450	MISC. TH BUILDING REPAIRS, MATERIALS, ETC.
23									2,550	LANDSCAPE VALORA T.H. - \$1,650 SHRUBS \$900 GRASS
25		90000	4999	CARRY OVER CONTINGENCY	12,250	12,495	12,495			CONTINGENCY FOR DELAYED DELIVERIES FROM LAST FISCAL YEAR
26		90000	5113	HOLIDAY DECORATIONS	6,125	6,250	6,250			HOLIDAY DECORATIONS FOR TOWN PARKS AND BUILDINGS
27		90000	5230	TELEPHONE - INTERNET	0	1,055	1,055		1,055	FACILITIES MANAGER AND ASST. FACILITIES MANAGER CELL PHONES
28		90000	5500	FOOD/CONFERENCE/ETC. REIMB.	0	1,675	1,675			
29		90000	5810	PROFESSIONAL DEVELOPMENT DUES	0	800	800			
31		90000	6007	EQUIPMENT REPAIRS	19,710	20,105	12,000			VEHICLE REPAIRS AND SERVICING FOR FACILITIES DEPT. VEHICLES
32		90000	6008	GAS	36,075	36,800	12,865		28,200	VEHICLE FUEL
33		90000	6011	UNIFORMS	32,200	36,965	36,965		32,340	CINTAS UNIFORMS RENTAL CONTRACT (24 employees)
34									3,750	BOOTS (\$150 PER EMPLOYEE) EVERY JULY (24 employees)
35									875	\$30 FOR 1 HEAD STOCKING EVERY JULY (24 employees)
36		90000	6012	COUNCIL CONTINGENCY	102,350	114,975	114,035		0	AT LEAST 2% of AVAILABLE LOCAL REVENUE
38		90000	6014	PARK EQUIPMENT	21,910	22,350	24,740		3,480	HANDICAP PORTER JOHNS \$125 A MONTH APRIL - SEPTEMBER
39									21,260	MISC. PARK RELATED SUPPLIES
40		90000	6022	AUTO TAGS	5,100	1,120	1,120		1,120	ANNUAL INSPECTION TAGS 56 VEHICLES
41		90000	6023	SHOP SUPPLIES	11,220	11,445	7,745			SUPPLIES FOR FACILITIES DEPARTMENT
42		90000	8100	CAPITAL OUTLAY	0	16,000	111,000		111,000	(\$40k TRUCK + \$29k GATOR + \$26k HVAC + \$8K NEW LANDSCAPE EQUIP. +
43										CIP Cash Purchase FY26
44									111,000	(\$40k TRUCK + \$29k GATOR + \$26k HVAC + \$8K NEW LANDSCAPE EQUIP. +

 		FY24 Actuals	FY25 Council Adopted			FY26 Dept. Request			FY26 Town Manager		FY26 Council Advertised
FY26 BUDGET As of: March 17, 2025											
Water and Sewer Fund		2.1.25				4.1.25				7.1.25	
Water In Town per 1,000 gal (Fee \$16.00)	\$4.02	\$4.38			\$4.78	\$0.40	9.09%	\$4.78	\$0.40	9.09%	\$4.78
Water Out of Town per 1,000 gal (Fee \$23.00)	\$6.03	\$6.57			\$7.16	\$0.59	8.94%	\$7.16	\$0.59	8.94%	\$7.16
Sewer In Town per 1,000 gal (Fee \$16.00)	\$12.53	\$13.66			\$14.89	\$1.23	9.02%	\$14.89	\$1.23	9.02%	\$14.89
Sewer Out of Town per 1,000 gal (Fee \$23.00)	\$18.80	\$20.49			\$22.34	\$1.85	9.02%	\$22.34	\$1.85	9.02%	\$22.34
			(I - G)	(I/G)	2.1.25	(M - G)	(M/G)	4.1.25	(P - G)	(P/G)	7.1.25
Water Usage Revenue	\$454,004	\$521,855	54,297	10.40%	\$576,152	54,305	10.41%	\$576,160	(521,855)	-100.00%	\$0
Sewer Usage Revenue	\$1,119,947	\$1,298,770	67,668	5.21%	\$1,366,438	67,675	5.21%	\$1,366,445	(1,298,770)	-100.00%	\$0
Misc. Revenue Sub-Total	\$283,334	\$134,050	166,060	123.88%	\$300,110	165,665	123.58%	\$299,715	57,485	42.88%	\$191,535
Total Transfers	\$340,295	\$284,060	233,410	82.17%	\$517,470	351,690	123.81%	\$635,750	(284,060)	-100.00%	\$0
Total Revenue Water & Sewer	\$2,197,580	\$2,238,735	521,435	23.29%	\$2,760,170	639,335	28.56%	\$2,878,070	(2,047,200)	-91.44%	\$191,535
Revenues over Expenditures	\$91,367	\$0			\$18,400			\$0			\$191,535
PERSONNEL SUB-TOTAL	\$808,967	\$907,315	35,005	3.86%	\$942,320	104,340	11.50%	\$1,011,655	(907,315)	-100.00%	\$0
OPERATIONS SUB-TOTAL	\$672,191	\$685,875	97,645	14.24%	\$783,520	164,610	24.00%	\$850,485	(685,875)	-100.00%	\$0
DEBT SERVICE SUB-TOTAL	\$575,055	\$595,545	362,105	60.80%	\$957,650	362,105	60.80%	\$957,650	(595,545)	-100.00%	\$0
SURPLUS RESERVE	\$50,000	\$50,000	8,280	16.56%	\$58,280	8,280	16.56%	\$58,280	(50,000)	-100.00%	\$0
WATER & SEWER FUND EXPENSES	\$2,106,213	\$2,238,735	503,035	22.47%	\$2,741,770	639,335	28.56%	\$2,878,070	(2,238,735)	-100.00%	\$0



FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD Revenue Detail	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
			WATER & SEWER				
501	15010	0001	Interest Earned - Bank Deposits	250	250	250	250
501	15010	0002	Gains and Losses - Change in Invst. Value		50	50	50
501	16001	0001	Water Connections	13,200	17,600	17,600	
501	16001	0002	Water Usage Charges - Resid Inside	521,855	355,878	355,880	
501	16001	0003	Sewer Usage Charges - Resid - Inside	1,298,770	833,200	833,200	
501	16001	0004	Reconnection Fees	9,425	9,425	9,425	
501	16001	0005	New Account Admin. Fee	1,050	1,650	1,250	
501	16001	0006	Sewer Connections	41,400	55,200	55,200	
501	16001	0008	Water Usage Late Fee	4,805	6,897	6,900	
501	16001	0009	Sewer Usage Late Fee	11,685	17,003	17,005	
501	16001	0010	Inspection Fee Water/Sewer	600	800	800	
501	16001	0012	Water Usage Charges - Resid Outside		23,255	23,255	
501	16001	0013	Sewer Usage Charges - Resid Outside		42,983	42,985	
501	16001	0014	Water Usage Charges - Commercial Inside		174,279	174,280	
501	16001	0015	Water Usage Charges - Commercial Outside		22,741	22,745	
501	16001	0016	Sewer Usage Charges - Commercial Inside		397,093	397,095	
501	16001	0017	Sewer Usage Charges - Commercial Outside		93,163	93,165	
501	18990	0001	Miscellaneous	-	-	-	-
501	18990	0002	Essex County Share	51,635	191,235	191,235	191,235
501	41040	0001	G.O. Bond 2020b	-	-	-	-
501	90000	0000	New ACCT Fees	-	-	-	-
			Total Water & Sewer Revenue	1,954,675	2,242,700	2,242,320	191,535
			Transfers				
501	41050	0001	Transfer from General Fund	142,030	142,030	267,295	
501	41050	0502	Transfer from W&S Reserve	142,030	375,440	368,455	

FUND REVENUES

DEPT RQST

TWN MGR

Fund	Type	Detail	Adopted TBD	FY25 ADOPTED	2.1.25 PROJECTION	4.1.25 PROJECTION	FY26 ADVERT
			Revenue Detail				
			Total Transfers	284,060	517,470	635,750	-
			Total Revenue Water & Sewer	2,238,735	2,760,170	2,878,070	191,535

	A	B	C	D	I	J	K	L	M	N
1	FUND	DEPT	WATER & SEWER FUND EXPENSES							
2	CODE	CODE	OBJECT	ACCOUNT	FY25	FY26	FY26	FY26	DETAIL	
3	501	45000	CODE	DESCRIPTION	ADOPTED	DEPT RQST	TWN MGR	COUNCIL	COST	EXPENDITURE DETAIL
4	TOTAL				2,218,245	2,741,770	2,878,070	792,520		
5										
6	501	45000	PERSONNEL SUB-TOTAL		907,315	942,320	1,011,655	0		
7		45000	1150	SALARIES - SEWER	214,830	225,575	276,550		See separate file for detailed %'s	
8		45000	1151	Overtime - Sewer	19,335	20,305	22,125			
9		45000	1160	SALARIES - WATER	85,325	89,595	80,260		See separate file for detailed %'s	
10		45000	1161	Overtime - Water	7,670	8,055	6,425			
11		45000	1170	SALARIES - WASTEWATER PLANT	262,155	275,265	344,755		See separate file for detailed %'s	
12		45000	1171	Overtime - WasteWater Plant	23,595	24,775	24,135			
13		45000	2100	FICA	56,820	49,270	49,605	49,605	(.0765*100% of Gross Salary for Dennis' & Tim's Group on sep. file)	
14		45000	2210	VRS	83,915	88,115	85,150		(+ \$6635 Hybrid Town Portion) +11.99% rate good thru June 2026	
15		45000	2300	MEDICAL INSURANCE	133,920	140,620	100,335	100,332	(NO RATE CHG FOR 2025)	
16		45000	2301	LIFE INSURANCE	8,310	8,730	7,650		VRS (No increase per VRS at this time)	
17		45000	2302	LONG TERM DISABILITY	3,300	3,465	2,950		Lincoln -(No increase until renewal at Apr. 2026)	
18		45000	2700	WORKER'S COMPENSATION	8,140	8,550	11,715			
19										
20	501	45000	OPERATIONS SUB-TOTAL		685,875	783,520	850,485	146,975		
21		45000	3140	ENGINEERING	12,500	20,000	16,250		CHA COMPANIES	
22		45000	3142	CONTRACT / PROFESSIONAL SERVICES	58,580	59,755	59,800	42,019	1) POLYMER INTO PRESS BELT THAT SEPERATES LIQUID FROM	
23									SOLID THEN GETS PRESSED INTO "CAKE" OR BRICKS	
24									2) VA PENNINSULAS PSA HAULS SLUDGE TO K&Q LANDFILL	
25									CONTRACT SERVICES FOR REPAIRS	
26		45000	3320	IT SERVICES AND SOFTWARE	31,190	31,815	31,815	10,840	METER READING SOFTWARE (AMI \$4,850 + ALD \$5,490 + Misc. \$500)	
27								8,100	H2O CUSTOMER PORTAL (\$4,600 + \$1,750x2 a year)	
28								9,250	SEWER PLANT AND PUMP STATION ALARMS	
29								3,000	COMPUTER & IT REPAIR PLUS LogMeIn \$350 annual	
30		45000	3321	ACCESSORY EQUIPMENT & REPAIRS	0	5,500	5,500	5,500	POWER TOOLS, MECHANIC TOOLS, ETC.	
31		45000	3500	PRINTING	780	800	800			
32		45000	5114	ELECTRIC - WATER WELL PUMPING	20,860	21,280	23,890	23,888	3 WATER WELLS - ANNUAL FIDELITY GENERATOR CHECK	
33		45000	5115	ELECTRIC - WASTEWATER PLANT	143,255	146,125	185,905	185,900	ANNUAL FIDELITY GENERATOR CHECK	
34		45000	5116	ELECTRIC - SEWER PUMPING	24,775	25,275	27,815	27,812	15 PUMP STATIONS - ANNUAL FIDELITY GENERATOR CHECK	
35		45000	5210	POSTAGE	5,475	5,585	5,585			
36		45000	5230	TELEPHONE - INTERNET	6,910	7,050	7,050	6,900	ALL INTERNET AND PHONE BILLS	
37		45000	5300	INSURANCE	17,120	17,465	16,960	16,952	LIABILITY INSURANCE (VaCorp)	
38		45000	5500	FOOD/CONFERENCE/ETC. REIMB.	8,690	8,865	8,865	8,520	ANNUAL TRAININGS AND CONFERENCES FOR LICENSES	
39		45000	5810	PROFESSIONAL DEVELOPMENT DUES	2,410	2,460	2,460	2,315	VA RURAL WATER \$400, VAMWA \$1,120, VAMSA \$795	
40		45000	5811	WATER QUALITY LICENSES	8,560	8,735	8,735	1,060	STAFF OPERATOR LICENSES - ANNUAL LICENSE UNLESS NOTED BELOW JB (1 WTR & 1 SWR LIC \$80.00 EACH & 1 CDL PHYSICAL \$150.00-CDL EVERY 2 YEARS) DENNIS (1 CDL PHYSICAL-\$150.00- CDL EVERY 2 YEARS) ADAM - (DPOC-1 WATERWORKS OPER LIC-\$80.00; 1 SEW SYS PROF.LIC-\$100) TIM - (DPOC-1 WATERWORKS OPER LIC-\$80.00; 1 SEW SYS PROF.LIC-\$100) LANCE,STEVE,BRIAN -(DPOC- WATERWORKS OPER LIC - \$80 EACH-EVERY 2 YEARS)	
41								4,100	VDH-TOWN ANNUAL WATERWORKS OPERATION FEE	
42								3,400	DEQ-TOWN ANNUAL RENEWAL FEE	
43		45000	5820	MISC. OTHER	2,080	2,125	2,125			

	A	B	C	D	I	J	K	L	M	N
44		45000	6007	EQUIPMENT REPAIRS	0	20,105	10,055	10,055	10,053	GENERAL SERVICES AND WWTP VEHICLES
45		45000	6008	GAS	0	36,795	18,400	18,400	18,398	GENERAL SERVICES AND WWTP VEHICLES
46		45000	6023	SHOP SUPPLIES	0	11,220	11,220	11,220		GENERAL SERVICES SHOP BUILDING
47		45000	6025	SUPPLIES & REPAIRS - SEWER PUMP STATIONS	36,605	37,340	37,340	37,340		REPAIRS TO PUMP STATIONS
48		45000	6026	SUPPLIES & REPAIRS - WATER WELLS	19,645	20,040	20,040	20,040		WATER WELL CLOROX AND REPAIRS
49		45000	6027	METERS	4,160	4,245	4,245			REPLACEMENT FUNDING
50		45000	6028	SUPPLIES - WASTEWATER PLANT	158,130	161,295	161,295			LAB SUPPLIES, LAB TESTING, WWTP EQUIPMENT
51		45000	6029	SUPPLIES & REPAIRS - SEWER LINES	12,140	12,385	12,385	15,780		PARTS NEEDED FOR SEWER LINES
52		45000	6030	SUPPLIES & REPAIRS - WATER LINES	20,440	20,850	20,850	21,540		PARTS NEEDED FOR WATER LINES
53		45000	6024	FACILITY HEATING	6,030	9,155	7,100	7,100		PROPANE (WWTP OFFICES & GS Shop)
54		45000	8100	CAPITAL OUTLAY	85,540	87,255	144,000			UNPLANNED EXPENDITURES AND PROJECTS W&S + CIP CASH PURCHASE

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Historic Downtown Tappahannock	\$	40,000
Address:	315 Duke Street, P.O. Box 493 Tappahannock VA 22560	Contact E-mail:	president@downtowntappahannock.org
Contact:	Jovita Kelly	Contact Phone:	(804)366-8435
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	Historic Downtown Tappahannock	\$	40,000
Program 2:			
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<p>These funds support crucial initiatives that promote the vibrant community and cultural heritage of Tappahannock.</p> <p>The requested funds will be allocated to the following areas:</p> <ul style="list-style-type: none"> - Office Staff Expenses: Ensuring that we have the necessary personnel to effectively manage our programs, events, and outreach efforts is vital for the continued success of our association. - Event Expenses: The funds will help cover expenses for our community-oriented events, such as: <ul style="list-style-type: none"> Farmers Market, Trunk or Treat, Winterfest, Christmas Parade, Movie Series - HDT App: Development and maintenance of the Historic Downtown Tappahannock application, which serves to promote local businesses, events, and attractions. - HDT Kiosk: Installation and upkeep of the informational kiosk that provides visitors and residents with crucial information about our town and its offerings. <p>We believe that this funding will significantly contribute to our efforts to strengthen the downtown area, foster community engagement, and support economic development through various initiatives and events.</p>			

AGENCY INFORMATION		FY26 Total Request	
Agency:	Historic Downtown Tappahannock	\$	40,000
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
Sponsorships , Virginia Tourism Microleveraging grants \$12,500 and Fundraising efforts			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
We would lose our main street accreditation as well as be unable to support the efforts for small businesses downtown.			
Section 6 - ADDITIONAL INFORMATION			

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	TAG - Tappahannock Artists Guild		
Address:	200 Prince Street, Tappahannock, VA	Contact E-mail:	paige@tapparts.org
Contact:	Paige Conner Totaro, Executive Director	Contact Phone:	804-925-1011
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	General Operating Support	\$	11,000
Program 2:			
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. Bullets preferred.)			
<p>- General Operating Support - free art programs for children when Farmer's Market is operating - monthly Date Night, a free event in conjunction with Act XII and 1710 Tavern to bring people to downtown Tappahannock - increased art education programs</p>			

- General Operating Support		FY26 Total Request	
Agency:	Tappahannock Artists Guild	\$	11,000

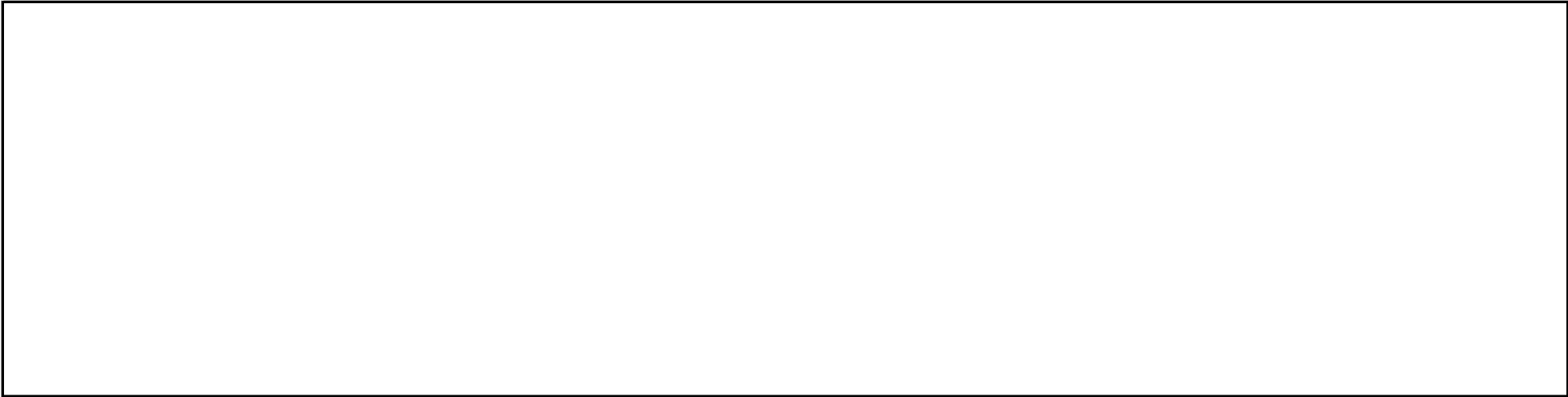
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)

Grant funds from the Virginia Commission on the Arts Creative Communities Partnership Grant \$4500 , to be submitted by the Town of Tappahannock by April 1, 2025

Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)

If the town does not award funding to the small non-profit art gallery, it could face significant challenges in maintaining its operations and programming. Without the financial support, the gallery may be forced to scale back or cancel exhibitions, limit community outreach initiatives, and reduce staff hours, making it harder to serve local artists and the public. The absence of funding would also hinder its ability to maintain the space, invest in new projects, and foster cultural development in the area. This loss of support could impact the gallery's reputation, decrease visitor engagement, and potentially lead to a decline in the overall vibrancy of the local arts scene, which could have ripple effects on tourism, local businesses, and community morale.

Section 6 - ADDITIONAL INFORMATION



FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex Youth Football Association		\$5,000
Address:	P.O. Box 2954 Tappahannock, VA 22560	Contact E-mail:	dngremichelle@gmail
Contact:	Resident Thomas Roane or VP Michelle Dunge	Contact Phone:	801-246-9026 / 804-445-3982
Section 2 - FUNDING REQUESTS BY PROGRAM AREA			
Program 1:	Safety Gear (pads, helmets), cheer mats, etc		\$ 5,000
Program 2:			\$ -
Program 3:			\$ -
Program 4:			\$ -
Program 5:			\$ -
Program 6:			\$ -
Program 7:			\$ -
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. Bullets preferred.)			
<p>Essex Youth Football Association supports the local youth in Essex County, VA and now other counties. We build relationships with the youth and parents. We teach them fundamentals of football, cheer to prepare them for high school and college level play. We would use the money to buy more helmets, shoulder pads, cheer mats, AED's to ensure the safety of the kits. We would also use the money to buy necessary training materials and other items needed for a season.</p>			

AGENCY INFORMATION

FY26 Total Request

Agency:

Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)

**Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock
(Briefly explain the impact on each program area if not funded by Town of Tappahannock.)**

Section 6 - ADDITIONAL INFORMATION

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Middle Peninsula Planning District Commission	\$	46,360
Address:	4521 Lewis B. Puller Memorial Highway. Mattaponi, VA 23110	Contact E-mail:	llawrence@mppdc.com
Contact:	Lewie Lawrence	Contact Phone:	(804) 785-8100
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	Staff dues, staff support etc.	\$	18,450
Program 2:	Miscellaneous Services	\$	7,000
Program 3:	Additional Support	\$	20,000
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<p>This budget item is for the Middle Peninsula Planning District Commission to provide support to the Town for various initiatives and requests for grant writing assistance.</p>			

AGENCY INFORMATION		FY26 Total Request
Agency:	Middle Peninsula Planning District Commission	
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)		
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)		
Section 6 - ADDITIONAL INFORMATION		

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Tappahannock-Essex Volunteer Fire Department	\$	90,395
Address:	P O Box 807, Tappahannock, VA 22560	Contact E-mail:	joeyreinhardt@gmail.com
Contact:	Joey Reinhardt	Contact Phone:	804-445-5043
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	General Fund	\$	49,395
Program 2:	Capital Improvement Fund (CIP)	\$	16,000
Program 3:	Ladder Truck	\$	10,000
Program 4:	State Fire Fund (estimated flow-through money)	\$	15,000
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<ul style="list-style-type: none"> • Provide fire suppression and emergency services coverage for the town and county 			

AGENCY INFORMATION		FY26 Total Request	
Agency:	Tappahannock-Essex Volunteer Fire Department	\$	90,395
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
<ul style="list-style-type: none"> • Essex County, Virginia State Fire Fund, in-house fundraisers and letter drive 			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
<p>It would be very difficult for TEVFD to maintain our level of service to the citizens and property owners in the Town of Tappahannock and Essex County if we do not receive this funding. We would have to rely more on Essex County. Our members would have to conduct more fundraising activities, leading to burnout and lack of participation in meetings, training, and emergency calls.</p>			
Section 6 - ADDITIONAL INFORMATION			
Empty space for additional information			

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Tappahannock-Essex County Chamber of Commerce	\$	3,500
Address:	P.O. Box 2311, Tappahannock, VA 22560	Contact E-mail:	tappahannockecchamber@gmail.com
Contact:	Teresa Lankford	Contact Phone:	804-296-5430
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	New Website design and development	\$	3,500
Program 2:		\$	-
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<p>We are interested in hiring a professional website developer, who will also manage the chamber website.</p>			

Essex County Little League End Of year Report

Income:

Registration Fees Regular Season:	23,173.00
All Star Registration:	7,487.41
Concession Stand Rent:	2,500.00
Total Income:	33,157.41

Sponsorships:	28,840.00
Income With Sponsorship:	61,997.41

Expenses:

Insurance:	5,442.13
Charter Fees for Regular and All-Star Season	4,347.12
General Supplies:	3,905.53
Trophies:	1,148.32
Regular and All-Star Uniforms:	11,475.15
Repairs, Upgrades, and Equipment	21,063.97
Paid Umpires:	2,450.00
Total Expenses:	49,832.22

After Expenses W/O Sponsors: -16,674.81

After Expenses with Sponsors: 12,165.19

Requesting for FY26: 15,000.00

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex County Little League	\$ 15,000	
Address:	P.O. Box 282 Tappahannock, Virginia 22560	Contact E-mail:	presidentecll@yahoo.com
Contact:	George Dilworth (P) Brian Seal (VP)	Contact Phone:	804-296-9264/804-445-5171
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	Power Equipment	\$ 5,000	
Program 2:	Field Maintinece	\$ 7,500	
Program 3:	Facility Maintinece	\$ 2,500	
Program 4:		\$ -	
Program 5:		\$ -	
Program 6:		\$ -	
Program 7:		\$ -	
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<ul style="list-style-type: none"> •Program 1: purchase of a used utility vehichle to maintain infields due to current lawn tractor not running and being to small. •Program 2: Soil level the outfield on all fields due to having high and low spots, reseeding out fields, and repairing and leveling the infields to create a safe playing field for the youth. •Program 3: Make repairs to facilities for a better apperiance to the public and patrons of the Little league Park 			

AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex County Little League	\$	15,000
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
Essex County and Community Sponsorships.			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
The program may have to down size it abilities to empower the youth of the Town of Tappahannock and Essex County.			
Section 6 - ADDITIONAL INFORMATION			

See Attached end of year budget.

YOUR LIBRARY USE BY THE NUMBERS



33,054

Visits to the Library



27,295

Item checkouts



9,256

Connections to our Wi-Fi



4,868

Public computer uses



1,691

Community meeting room users



152 Library-sponsored events with

2,100 attendees of all ages

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex Public Library	\$	7,000
Address:	117 N. Church Lane, Tappahannock, VA 22560	Contact E-mail:	director@eplva.org
Contact:	Haven Bowman	Contact Phone:	(804) 443-4945
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	General Operating Budget	\$	5,000
Program 2:	Programs & Events	\$	2,000
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<ul style="list-style-type: none"> ▪ General operating budget: helps cover the cost of materials, equipment, technology, postage, fees and dues, and contract labor. ▪ Programs & Events: covers outside presenters to offer programs and events; includes children's summer learning program 			

AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex Public Library	\$	7,000
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
<ul style="list-style-type: none"> ▪ Essex County (in kind, covers personnel and facility maintenance) ▪ State Aid to Public Libraries ▪ Income from Endowment account ▪ Misc. income from donations, prints, faxes, and used book sale 			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
<ul style="list-style-type: none"> ▪ This funding demonstrates that the Town of Tappahannock is invested in serving its residents with a high quality public library. ▪ Without these funds, we would reduce the number of programs and events offered. ▪ A reduction in local funding (including what we receive from the Town of Tappahannock) also results in a reduction of state funding due to the formula used to calculate State Aid to Public Library. 			
Section 6 - ADDITIONAL INFORMATION			
<p>We are always seeking new ways to deepen our partnership with the Town of Tappahannock so please include us in your programs and projects when it seems like a good fit. Thank you so much for your continued support.</p>			

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex County Museum and Historical Society	\$	9,000
Address:	218 South Water Lane, PO Box 404, Tappahannock, VA 22560	Contact E-mail:	director@ecmhs.org
Contact:	Timothy Manley	Contact Phone:	843-324-1802
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:		\$	9,000
Program 2:		\$	-
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<ul style="list-style-type: none"> • Equipment and maintenance for utilizing the Max Silver Memorial Courtyard for event and exhibits - \$5000 • Building maintenance and improvements - \$4000 			

AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex County Museum and Historical Society	\$	9,000
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
<ul style="list-style-type: none"> • Community Contributions (annual fund, memberships, special events) 49% • Rental Income (dentist office, upstairs office) 15% • Other (gift shop, investments, grants) 19% • County Funding Request 17% 			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
Restrictions of ECMHS funding request will impact other operational needs relative to the fulfillment of its mission (mortgage payments, building and maintenance costs, staffing and program expenses).			
Section 6 - ADDITIONAL INFORMATION			
<ul style="list-style-type: none"> • The Museum successfully applied for a NASA Artemis I Moon Tree in 2024. For 2025, we are looking to add a new outdoor exhibit for the tree, and we will also be hosting a three-day literary festival that will highlight Tidewater storytellers, including authors and musicians. These events will require additional equipment and upkeep for the Max Silver Memorial Courtyard. • The building needs some roof repair and maintenance for some of the older windows. 			

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Essex County / Richmond County July 4 th Committee	\$1000	
Address:	PO Box 1727 Tappahannock VA 22560	Contact E-mail:	rich@realradio804.com
Contact:	Rich Morgan	Contact Phone:	804 450 7476
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	Essex County / Richmond County July 4 th Celebration	\$1000	
Program 2:		\$	-
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. Bullets preferred.)			
<p>Donation goes toward purchase of fireworks for July 4th Celebration Event also includes annual Essex / Tappahannock Alumni Softball game And annual Tappahannock / Warsaw Oldtimers Softball game. Event rotates each year between Tappahannock + Warsaw. All profits are shared equally by both the Essex County + Richmond County Little Leagues + Fire Departments.</p>			

AGENCY INFORMATION		FY26 Total Request
Agency:	Essex County / Richmond County July 4th Committee	\$1000

Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)

\$1000 each from Essex County, Richmond County + Town of Warsaw
 Remainder from Corporate + Business sponsors at \$500 each.

Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock
 (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)

Would mean Tappahannock would not be contributing equally with other \$1000 Government sponsors. This would mean less money for Fireworks and a reduced donation to the Little Leagues + Fire Departments

Section 6 - ADDITIONAL INFORMATION

FY26 NON-PROFIT AGENCY FUNDING REQUEST

Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	The DAW Theater Foundation		
Address:	P.O. Box 971 / Tappahannock, VA 22560	Contact E-mail:	dana.bartholomew@gmail.com
Contact:	Dana Bartholomew, President	Contact Phone:	520-661-4523
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	The DAW Theater Restoration Project	\$	100,000
Program 2:		\$	-
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<p>Request to complete the next step for the restoration of The DAW Theater. Payment is for Architectural and Engineering Services provided by Glave & Holmes Architecture firm of Richmond. The services rendered will include Schematic Design and Construction Documents to include Mechanical, Electrical, Plumbing, Fire Protection, Engineering and Structural Engineering. The projected completion for the construction plans is fourteen weeks. The completion of the plans will bring us to the construction bidding process. Additional service requested include 3D scanning and renderings. The 3D rendering will assist with our marketing and fundraising plans to secure funds needed for restoration project completion.</p>			

AGENCY INFORMATION		FY26 Total Request	
Agency:	The DAW Theater	\$	100,000
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)			
<p>Total program cost for this request is \$193,486. Cost Breakdown: Site Investigation \$4,118, Schematic Design \$78,119, Construction Documents @ 60% \$106,531, and 3D Scanning \$4,718. Request from Town Council is \$100,000. The balance needed of \$93,486 will be funded by The DAW Theater current bank balance.</p>			
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)			
<p>The goal of The DAW Theater Foundation Board of Directors is to successfully manage the restoration of The DAW Theater. The DAW Theater will provide a wonderful venue that will add to the Tappahannock Town Council's current projects thereby enhancing our communities quality of life. If not funded it is estimated that this phase of the project will be delayed an additional one to two years.</p>			
Section 6 - ADDITIONAL INFORMATION			
Empty space for additional information			

FY26 NON-PROFIT AGENCY FUNDING REQUEST

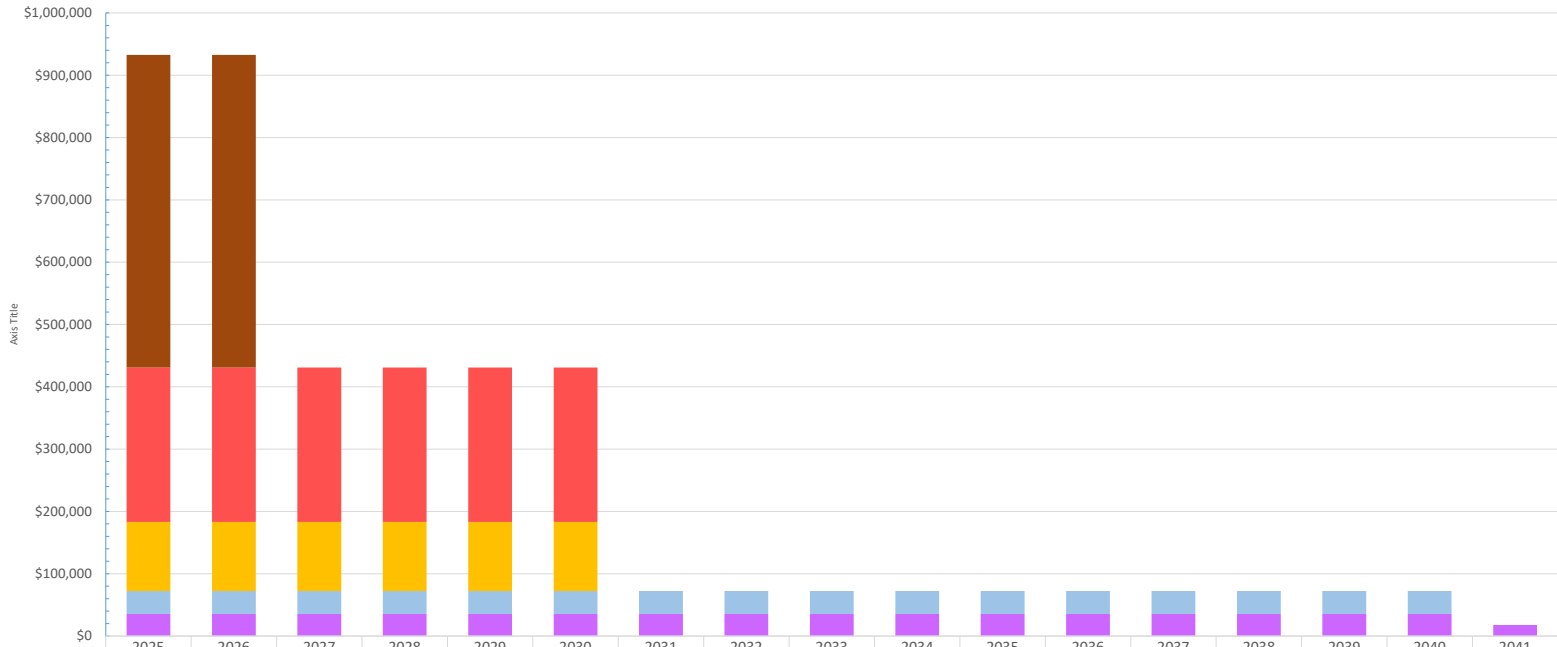
Town of Tappahannock

Section 1 - AGENCY INFORMATION		FY26 Total Request	
Agency:	Bay Aging/Bay Transit	\$	5,540
Address:	PO Box 610, Urbanna, VA 23175	Contact E-mail:	kpolllock@bayaging.org
Contact:	Ken Pollock	Contact Phone:	804-250-2019 x1102
Section 2 - FUNDING REQUESTS BY PROGRAM AREA		FY26 Program Request	
Program 1:	Bay Transit (Rivah Ride)	\$	5,540
Program 2:		\$	-
Program 3:		\$	-
Program 4:		\$	-
Program 5:		\$	-
Program 6:		\$	-
Program 7:		\$	-
Section 3 - DESCRIPTION AND JUSTIFICATION OF FUNDING NEEDS (Briefly describe how the funding would be used. <u>Bullets preferred.</u>)			
<p>"Rivah Ride" is a flexible fixed route public transit service that operates around the Town of Tappahannock from 7am-3pm Monday thru Friday. The service runs from Airport Road to the hospital with many stops in between. It has been very popular with local residents that do not have reliable transportation or do not drive. In FY 24 the Rivah Ride provided residents with 4,939 rides. The service is a collaboration with Essex County and the Federal Transit Administration (FTA) and Virginia Department of Rail and Public Transportation (DRPT). The local funds provided by the town and county are used as match for federal and state funds. Without the local funds this service could not operate. FTA covers 50% of the operating costs, DRPT 25% and the local funds make up 25%.</p>			

AGENCY INFORMATION		FY26 Total Request
Agency:	PO Box 610, Urbanna, VA 23175	\$ 5,540
Section 4 - OTHER FUNDING SOURCES (Please list any other source(s) of funding for the program(s).)		
Essex County-\$29,776		Virginia
Department of Rail and Public Transportation-\$35,316		Federal Transit
Administration \$70,632		TOTAL BUDGET-\$141,264
Section 5 - IMPACT IF NOT FUNDED BY Town of Tappahannock (Briefly explain the impact on each program area if not funded by Town of Tappahannock.)		
<p>If not fully funded the dedicated public transit around the Town of Tappahannock will have to reduce or eliminate service to the town residents resulting in little or no access to employment, medical and health services, and retail stores. The impact if the service is not funded is that many seniors, people with disabilities, and others without reliable transportation will not be able to access medical services, employment opportunities and goods and services in town. Local businesses will not have the benefit of selling their products to a segment of the town residents and the town will not realize significant tax revenues. For towns like Tappahannock public transportation is an investment in the town, not a donation to a non-profit. The returns are financial and also in a better quality of life for the residents.</p>		
Section 6 - ADDITIONAL INFORMATION		
<p>Bay Transit is formalizing a partnership with VCU Tappahannock to sponsor the Rivah Ride and fund an additional hour of service each day. Effective March 4, 2024 the Rivah Ride will operate from 7am-4pm Monday-Friday. This will better accommodate riders with afternoon doctor's appointments and with workers getting off of work.</p>		

2025 2026 2027 2028 2029 2030 2031 2032 2033 2034 2035 2036 2037 2038 2039 2040 2041 2042 2043 2044 2045 2046

TAPPAHANNOCK W&S DEBT SCHEDULE JANUARY 2025



	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Refinanced VRA Loan - Truist Bank	\$501,693	\$501,693															
VRA - 2007 Treatment Plant	\$247,742	\$247,742	\$247,742	\$247,742	\$247,742	\$247,742											
Signature Bank - 2010 Nutrient Upgrade	\$110,832	\$110,832	\$110,832	\$110,832	\$110,832	\$110,832											
United Bank - Forcemain Summer 2020	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	\$36,898	
Blue Ridge Bank - March 2021	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$35,381	\$17,690

Axis Title



FY26 BUDGET
As of: mAY 13, 2024

**FY24
COUNCIL
ADOPTED**

**FY25
COUNCIL
ADOPTED**

Cemetery Fund			
801-41050-0103	Use of Cemetery Fund Balance/Reserve	\$5,000	\$5,000
801-18990-0006	Sale of Lots	\$11,250	\$11,250
801-15010-0001	Interest	\$5,300	\$5,500
	CEMETERY REVENUE	\$21,550	\$21,750
	Revenues over Expenditures	\$0	
801-43400-3150	Legal & Recording of Deeds	\$850	\$850
801-43400-3350	Grounds Maintenance (Grass/Escapes)	\$15,200	\$15,200
801-43400-5117	Lights	\$300	\$300
801-43400-6007	Repair Maintenance	\$5,200	\$5,200
801-43400-8101	Purchase of Lots	\$0	\$200
	CEMETERY FUND EXPENSES	\$21,550	\$21,750